

Britannia Board Meeting

October 8, 2014

Board Room – Information Centre

PRESENT: Gwen Giesbrecht, Chairperson; Ray Gallagher, Susanne Dahlin, Ed Stringer, Morna McLeod, Ingrid Kolsteren, Meseret Taye, Morna McLeod, Geoff Taylor, Mary Arakelyan, Peter Odynsky, Scott Clark, Craig Ollenberger, Meseret Taye, John Flipse

STAFF: Cynthia Low, Brenda Coombs (recording); Mike Evans

REGRETS: Oles Andrienko, Alex Mckechnie, Oliver Conway, Natalie Bailey

GUESTS: Karen Coflin, Vice Principal, Britannia Secondary, Deborah Littman, Metro Vancouver Alliance.

Call to order by Gwen Giesbrecht, President - 6:00 p.m.

Vancouver Metro Alliance will be the guest this evening.

1. Agenda

MOTION: TO APPROVE THE AGENDA, WITH ADDITIONS, FOR THE BOARD MEETING OF OCTOBER 8, 2014.

ADDITION: VOLUNTEER COMMITTEE REPORT
Ray Gallagher/Susanne Dahlin

CARRIED

2. Minutes of September 10, 2014

MOTION: TO APPROVE THE MINUTES OF SEPTEMBER 10, 2014 NOTING THAT: we record who specifically has done the action recorded in the minutes – 3e) should say VCC Learning Centre. City Capital Plan – 4) Capital Plan will be \$25,000,000 for Britannia for 2015-2018.

Ingrid Kolsteren/Ed Stringer

CARRIED

3. New Business

a) Communication for Integrated Services

Cynthia stated Vittoria Haenel will be assisting her in a communication plan in relation to the strategic plan for external and internal communication. She is an auxiliary worker for 16 weeks working about 15 hours per week. The funding is coming from the communication line in the city budget.

b) Fees and Charges –

A briefing note was circulated in the Board package. Peter stated that we have not added the increases to our fees as proposed by the Vancouver Park Board at this time. The Board approves fees and charges for the Britannia site. Cynthia noted that she had contacted the Park Board and stated that the increase has to be approved by the Britannia Board and a letter will be sent from Cynthia requesting that the Park Board in future provide appropriate time for the Britannia internal process.

SUMMARY OF CHANGES:

Increases of 2% to 4% in pool, ice rink and fitness centre admission
 \$.05-\$.10 increase in single admissions (pool, ice rink and fitness centre)
 \$.38-\$.86 range for 10 admission pass
 \$1.20 (3 month child) to \$15.15 (12 month adult) flexipasses

MOTION: THAT BRITANNIA CONTINUES WITH THE PROPOSED 2014-15 FEES AND CHARGES, WITHOUT CHANGING THE AGE REQUIREMENTS FOR THE CHILD AND SENIOR RATES.

THAT BRITANNIA SEND A LETTER TO PARK BOARD REMINDING THEM TO PROVIDE ADEQUATE NOTICE FOR THE CHANGES TO CONSULT WITH AND ADVISE OUR MEMBERSHIP.

Craig Ollenberger/Susanne Dahlin

CARRIED

Scott Clark, David Parent, Ray Gallagher – opposed

Ingrid Kolsteren – Abstain

MOTION: TO REOPEN THE AGENDA.

Ray Gallagher/Ingrid Kolsteren

CARRIED

MOTION: TO CHANGE THE AGENDA FOR THE PRESENTATION FROM THE METRO VANCOUVER ALLIANCE AS OUR GUEST IS PRESENT.

Craig Ollenberger/ Ray Gallagher

CARRIED

GUEST – METRO VANCOUVER ALLIANCE**Deborah Littman - Lead Organizer (information distributed)**

Metro Vancouver Alliance is a group of non-partisan, proactive, everyday citizens dedicated to making the Metro Vancouver area a better place for all to live and thrive. Our members come from faith congregations, youth groups, neighborhood houses, union locals, co-ops, academic departments and community non-profits. We are a non-profit supported by the dues of our member organizations, individuals and foundations. We are affiliated with the [Industrial Areas Foundation](#), a coalition of like-minded organizations in cities across the USA, the UK, Germany, Canada and Australia.

At Metro Vancouver Alliance, we believe that by working together we have the power to change our communities for the better. We do more than just sign petitions and protest.

Since 2011 the Alliance has had a full time organizer, it has taken us three years to launch. We now have 50 organizations as members. Deborah talked about the process to form the Alliance. The four issues they are looking at: Housing, Poverty, Transit, and Social Isolation. What could we actually achieve. Here is what we can do and this is what we are asking the politicians to do. Under the poverty issue we are looking at the Living Wage Campaign. Under the housing we are asking a covenant of 20% affordable housing in every development.

If we want to bring about change, we have to build power. The Alliance has done a lot of leadership training. The Alliance does smaller workshops, thinks about groups internal structures and the process of listening. Leave aside what we will not agree on. There are about 60 of these types of organizations across the United States, and there is a growing organizing group in New Zealand. Each place adapts the process as it can.

Election Accountability Assembly will be held tomorrow October 7th at the Italian Cultural Centre 7:00 pm. if we would like seats we need to contact Deborah and let her know how many seats and names.

Questions and Answers: If Britannia joins what does that mean? Funding comes from member's dues, grants and fundraising. Most importantly the Alliance wants participation. Being part of this wider alliance what would that mean for you? Each institution has different priorities of what they want.

4. Old Business

- a) **VCC ESL Learning Centre** - Morna thanked David Parent for the presentation to the VCC Board on the loss of the Learning Centre. The VCC Board did not vote at that meeting, all systems are go to shut down the Learning Centre on November 5th. There is a campaign being organized called ESL Matters. The students are very supportive.
- b) **Budget Process** – Natalie is ill this evening. Cynthia stated we are working with our programmers on the budget process. The city has been consistent on not cutting social services. The template for the budget has not yet gone out. Natalie is trying to have the draft of the budget go to the Finance Committee at the end of October. The refined draft will go to the Finance Committee in November and then the budget will be brought to the Board in December. That includes what we anticipate receiving in gaming. Natalie was going to send out information from the Finance workshop to those that cannot attend. John Flipse stated that the workshop is rescheduled to Wednesday, November 5th. Discretionary Fund information will be coming to the Finance Committee as well. It appears we have about \$8,000 in Board discretionary prior to the end of this calendar year. The recommendations for expending these funds will come to the Board.

There were some hesitations when we were initially approached by Trojan Horse Boxing; it appears that all details are now worked out. There is a high level of subsidy for the program. The area (former racquetball courts) is set up for the program. Britannia is subsidizing the program. Trojan Horse Boxing anticipates a high level of subsidy will be requested. Trojan Horse is working with our Youth Programmer and the Teen Centre staff.

- c) **Carving Pavilion** - construction has started. Parking has caused some problems, seems to be primarily in the mornings that we encounter parking problems. We are asking the businesses not to use our parking lot. There has been some dumping in our parking lot, this is being followed up. The Ad Hoc Committee relating to the Pavilion will be meeting at Britannia next week around the programming of the Pavilion.

Britannia Craft Fair and Cultural Crawl happen the same weekend and there will be problems parking. The gravel field should be considered. Britannia is *responsible* for the pavilion, the city is *liable* for the pavilion.

The VSB also has input on programming. Cynthia is working with our partners on the site over programming issues.

- f) **1739 Venables** (formerly known as Astorino's) - A briefing note was circulated.

Cynthia went through the briefing note. Capoeira is interested in using the space in 2015. Cynthia stated she does not have the revised 2014 budget on 1739 Venables. A Board member asked why Britannia is not advertising the space more as a rental space.

MOTION: THAT BRITANNIA BOARD APPROVE THE 1739 VENABLES PROJECT BE EXTENDED TO DECEMBER 31, 2015, UNDER CLOSE OVERSIGHT BY THE FINANCE COMMITTEE.

Scott Clark/ Morna Mcleod

CARRIED

5. Partners' Reports

- a) **Vancouver Park Board** – page 10-15 of the Board package is the recreation report. Peter went through some highlights. Ellen Dacamara has started in the Arts position. Helen is staying on as an instructor and doing work with 1739 Venables.
- Pool closure in January
 - Fall swimming lessons looking strong.
 - Youth area recognized by kids up front
 - Quirky going into 10th year
 - Kickstand had their AGM
 - Volunteers are having a social event at Grandview Lanes. Mawi will send an email to the Board with details.
 - Community Food Market every Sunday, no complaints, seems to be going well
 - Off the Grill successful summer
 - Vietnamese Seniors Community Kitchen going well
 - October 16th Thursday, 11:30-1:30 staff appreciation – Board members welcome
- b) **Vancouver Public Library** – Beth sent regrets as she was unable to attend this evening; the Library report was circulated at the meeting.
- Erie is going on a leave.
 - Library Management Committee has not met in a while they are scheduling a meeting before the end of the month. The Library Management Committee is looking for a Board representative for the committee.

- c) **Britannia Secondary School** – really proud of Mary and Oles for speaking at City Council on Britannia's inclusion in the Capital Plan.
- Geoff stated that they have applied for additional school staffing.
 - Our enrollment is pretty close to projection, down a little bit in enrolment as expected.
 - We have 30 international students.
 - Pleased the ground has broken on the Carving Pavilion.
 - The school board has staved off pay parking for one year.
 - We are looking forward to the site wide social.
 - October 16th is photo day and parent night.
 - We have a school dance for Halloween on the 30th.
 - We have a new temporary school liaison from Vancouver Police Department.
 - School is looking pretty good.
 - The partnership with Adult Education seems to be going well.
 - Sports are getting well underway. Good turnout for PAC, good cross section of parents. They do a monthly draw at their PAC meeting called a BLT (Bruins Leadership Team) card; winner receives a movie pass and a cookie.
- d) **Community Education** - We are looking for a Board member for the Education Committee; we meet at 1:00 pm and provide lunch.
- Community Education has a new programmer, Jenny Yu.
 - There will be some free after school programs starting soon.
 - We have a CAPC program; the committee often holds parent conferences. The CAPC program is feeding 80 families a week.
 - Community Education is going to have a carnival in Gym C; over 300 signed up. It should be a lot of fun.
 - Every six weeks we host ACE meeting (Association for Community Education); there were 17 Education Coordinators at Britannia last Friday. It is an interesting meeting where we share what is happening. They discussed the Place Based approach, and how that is supporting our families. October 24th Community Education is hosting the meeting for ACE. ACE also discussed food programs.

MOTION: TO EXTEND THE MEETING BY ½ HR.

Susan Dahlin/Craig Ollenberger

CARRIED

6. Committee Reports

- a) **Executive Committee** – no quorum at the meeting, they had general discussion on strike. Update on Britannia items such as the Carving Pavilion.
- b) **Finance Committee** - The minutes and statements circulated in the package. The Park Board One Card was discussed and the initial scan of the program is the card is not having a huge impact on revenue. There has been impact on drop-ins with the One Card but Cynthia believes it has not had a large impact on revenue.
- c) **Board Development** – The Board are going to have a retreat in either January or February Board Development will do the planning. The agenda will contain a discussion on core values. All the committees will be involved in the retreat as Board Development want input from all. Board Development Committee has to do long term planning so we know what we want to accomplish at Britannia. Some items include a Healthy City for All, School Board adopted Place Based Approach, Park Board want inclusivity.

We want to marry all those things up with Britannia. Britannia needs indicators of success to see if we are meeting our goals. Reports should be provided to give us the numbers. Scott stated that he would like to participate in the process with Board Development to develop the Board Retreat.

POINT OF ORDER: Reminder that due to time to please keep points succinct.

- d) **Arts and Culture** – Planning and Development – Report circulated at meeting. Arts and Culture made buttons out of Britannia banners. The conversation at their last meeting was very productive. The Committee is feeling positive with their new direction. We have started conversation about Carving Pavilion, we want to ensure that the Arts Programmer is part of that process. The Committee went to Trillium Park; it was a way to see a park that had artists involved from the beginning. Everything was planted with a multi-purpose context, everything was integrated. We worked on updating our mandate. This will go to Board Development but a copy was circulated for people to peruse, if there is input into the mandate please pass on your comments to Ingrid.
- e) **Planning and Development** – City Council voted to put Britannia site in to the capital plan. There have been changes in city process – city centralized all facility development. New process will be challenging. Britannia will be at the start of the process. Co-located facilities were discussed, all new facilities include greenest city action plan. Parks Board has an engagement strategy. We need to review all the strategies as to where we are going and what are we doing. Aquatic strategy will be updated. Library facilities are under city facility development. The Committee needs to be up to date and up to speed as to the changes happening around us. Cynthia has been actively engaged with city, park board and school board. Susanne stated that she has started to engage with senior officials, phoning them and introducing herself so far they are open and talking to us. We need to update the 2011 Strategic Plan to show our final vision.

It was suggested that the Board consider that we set up a Strategic Development Committee endorsed by the Britannia Board to move this process forward. The members of the Strategic Development Committee meet with senior officials and talk to them. The committee will look at the action plans, and continue consultation process.

Planning and Development Committee want to ensure the development includes the whole site not piece-meal. They want to promote the inclusion of community in the process. if the Capital Plan goes through the City will set up a project committee and Britannia wants to part of that process.

MOTION: TO STRIKE A STRATEGIC PLANNING SUB COMMITTEE WITH THE MEMBERS AS LISTED. Chair Susanne Dahlin, David Parent Board member, Jim Le Maistre Member at large, Jane Schiel Member at large, Penny Street Member at large. Morna McLeod, John Flipse and Craig Ollenberger are on the larger Planning and Development committee. They will be included into the committee process as available. Cynthia Low will be included as an ad hoc member of the Strategic and Development committee.

Scott Clark/ David Parent
Abstained: Mary Arakelyan,

CARRIED

Planning and Development Scheduled meetings are on Thursdays – meeting will be held two weeks tomorrow; this is for the larger Planning and Development Committee. We need to outline the process for the committee, the role of the Board members and the role of the committee members.

That the Board empowers the Chair of Planning and Development Committee to speak on behalf of two issues: 1. Redevelopment includes the whole site and 2. the process involves the citizens of Grandview Woodland.

Agree: That we authorize the Planning and Development Committee to undertake the two issues: 1.) Redevelopment includes the whole site and 2.) Process involves the citizens of Grandview Woodland.

MOTION: DAVID PARENT HAS REQUESTED THAT HIS ISSUE BE ADDRESSED UNDER THE BOARD CONFLICT RESOLUTION POLICY.

Scott Clark/ Ray Gallagher

CARRIED

MOTION: TO EXTEND THE MEETING BY ANOTHER ½ HR

Ingrid Kolsteren/Scott Clark

CARRIED

- f) **Pool Committee** - Co-Chairs of the Committee are: Paul Mittendorf and Ed Stringer Ed Stringer reported on the meeting. There was good discussion

Point of personal privilege – Pool Committee meeting

David Parent asked for a review of committee policy and the rights of the chair. He stated there was an incident at the last meeting and asked that it be reviewed. Gwen stated it would be addressed as per policy.

- g) **Programming Committee** – The last meeting was primarily programmers next one is the 21st of October. We did not have quorum at the last meeting.

Morna McLeod was excused.

- h) **Youth Matters** – 5 or 6 people attended the last meeting. Discussion on Safe Space for vulnerable kids, the circle child model, quarterly meeting with MCFD and information sharing. We talked about maximizing the resources we have. These kids are still at risk we have over 100 kids at risk in this area. We need to have the Board receive a presentation on a Place Based Approach. Scott Clark stated we could invite Carole Brown who could do the Place Based Approach presentation.
- i) **Volunteer Committee** – David Parent attended the last meeting and asked for clarification of the roles of the committee members. The Committee's mandate has been submitted to Board Development. The volunteer handbook we are working on one, would be reviewed by staff and Cynthia before production. David stated we have a rough patch, a new Board member may be needed on the committee. Is the Board member the chair of the committee? We need to look at the policy for the committee, as well as the roles of members and staff.

ADMINISTRATIVE REPORTS

A) Executive Director

- Cynthia reported on the passing of Allan Ross. Allan was one of the first employees hired by Britannia as a Community Host, then as a part time activity coordinator. Britannia has talked to his family and will be hosting a tea at the Al Mattison Lounge on October 17, 10:00-12:00 noon.
- The Executive Director's report was circulated in the Board mailing package.
- All Candidates meeting scheduled for October 29; Vision and NPA have not replied on attendance to this point, others have replied

B) Manager of Administration

- Natalie's report is in the board package.

C) Manager Child Care

- Sabine's report circulated at the meeting.
- Lorraine is continuing completing a few projects.
- Child Care Committee meeting scheduled for October 20, 6:00 pm. Scott Clark will be the Board representative.

MOTION: TO RECEIVE THE REPORTS

Ray Gallagher/Craig Ollenberger

CARRIED

MOTION TO ADJOURN THE MEETING 9:55 PM.

Ray Gallagher/Susanne Dahlin

CARRIED