

Britannia Board Meeting

January 9, 2013

Board Conference Room

PRESENT: Gwen Giesbrecht, Chairperson; Eva Sharell, Ray Gallagher, Dan Fass, Margaret Vis, Brendan Boylan, Jim Ion, Susy Bando Acting CRC, Geoff Taylor, Paul Kjekstad, Ingrid Kolsteren, Innes Campbell. Oliver Conway, Meseret Taye, Trevor Mah, Tammyanne Matthew, John Flipse.

REGRETS: Pat Davitt

STAFF: Cynthia Low, Natalie Bailey, Brenda Coombs (recording), Leah Drayton, Mike Evans

CALL TO ORDER 6:05 p.m. by Gwen Giesbrecht, President

Introductions were done. Gwen introduced Innes Campbell our new Library Branch Manager, who was attending her first official Board meeting.

Gwen announced that she had received a letter of resignation from Pat Davitt and she read the letter to the Board.

MOTION: TO ACCEPT PAT DAVITT'S RESIGNATION AND TO SEND A LETTER WITH GOOD WISHES.

Eva Sharell/Dan Fass

CARRIED

1. AGENDA January 9, 2013

MOTION: TO APPROVE THE REVISED AGENDA, CIRCULATED AT THE MEETING, WITH THE ADDITION OF ONE ITEM UNDER NEW BUSINESS – RAY GALLAGHER.

Margaret Vis/Dan Fass

CARRIED

2. BOARD MINUTES OF DECEMBER 12, 2012

MOTION: TO APPROVE THE MINUTES OF DECEMBER 12, 2012 WITH A CHANGE ON PAGE 3 ITEM 6 C SHOULD READ "IMPORTANT ISSUE" NOT "IMPORT ISSUE".

Ray Gallagher/Dan Fass

CARRIED

3. NEW BUSINESS

A) Foundation AGM

The Britannia Foundation will be holding their Annual General Meeting on February 13, 2012. The Board will host the meeting. The Board members are the voting members of the Foundation. We

usually hold the Annual General Meeting at 6:00 p.m. and then on adjournment open the regular Board meeting. The Foundation Board will meet on February 6th, 2012 to discuss the Agenda.

The current members are: John Minichiello, Chair; Doug Soo, Doug Hiller, Mike Harcourt, Darlene Marzari, Enzo Guerriero, Ray Gallagher, Art Willms, Jay Patel –Cynthia Low is the staff member attached to the Foundation, Margaret Mitchell previous member.

B) Former Board Member

Ray Gallagher stated that a former Board member Steve St. Laurent has recently passed away after a long battle with kidney disease. Steve was a lover of music and Labrador retrievers (he owned 5). Steve was a member of the Britannia Pool Committee and later was elected to the Board in 1987. He sat as the Treasurer in 1988 and as a member of the Finance Committee. He was involved in the pool and fitness centre retrofit and came up with many advertising vehicles such as buttons with catchy phrases, flyers and posters. He contributed many hours of his own time training staff on maintaining the original website which he created in the 90's. He trained staff in desk top publishing with respect to our brochure and was always a phone call away to trouble shoot technical and other problems. Steve accepted very little compensation for the work he did for Britannia and was a huge advocate of Apple computers and software. He was instrumental in us starting our brochure on the Apple using Desk Top Publishing (Pagemaker) and improving our product. In lieu of sending flowers, either a donation to the Kidney Foundation or to an account for veterinary care for Lee. There will be a tea and celebration of life held at Britannia and details will be forwarded to the Board.

4. UNFINISHED BUSINESS

A) December 19th Coordinated Meeting

The meeting was organized by Cynthia Low to discuss youth matters on December 19th including issues of self-harming. The meeting was able to bring together a number of organizations to discuss current issues in our area. This has started the conversation about coordinated or integrated services for youth and what services are currently available. There is a tremendous amount of service potential. There are some services, such as safe houses for girls, but we need to have discussion on the hours and accessibility. We need to ensure follow up from this meeting. Many organizations in the community want to be involved and to see positive change.

Cynthia believes there is an intention to convene another meeting, but it will be a different format. How we carry through is what we are deciding. It is important to have an agenda that moves beyond where we are today. The Area Services Team discussed the issue at their last meeting and that is a good venue for updates. We need to develop better coordination and access of services.

B) Board Development Fundraising workshop

The fundraising policy document was circulated. At the upcoming workshop we will discuss this document and what are the current practices we are using for fundraising. The workshop will be February 20th, and we will have an agenda at the next Board meeting.

C) Community Engagement

Out of the Board workshop we agreed to promote Britannia and the image of Britannia. Cynthia stated that there are city funds available for communication and she will bring supporting documents re the additional funds that are available to the next meeting.

The Board would like information on any communication process, or position. Cynthia stated she will talk to the partners on site and see where they want communication to go on site.

D) All Candidates Meeting

Dan Fass reported that a one page briefing note was circulated with the Board package. He thanked Brenda Coombs for her input into the process. There was a suggestion for Planning and Development Committee to look at forum details. We need to consider many factors, including the fact that we border on two ridings and that other agencies in the area will most likely be holding forums. Coordination discussions need to include advertising and possible shared advertising. Dan asked if Brenda could offer assistance and she said she would be happy to assist.

MOTION: THAT WE HOLD A CANDIDATES FORUM FOR THE PROVINCIAL ELECTION WITH PLANNING TO BE DONE BY PLANNING AND DEVELOPMENT COMMITTEE WITH A FINAL REPORT COMING TO THE BOARD FOR APPROVAL.

Brendan Boylan/Jim Ion

CARRIED

BREAK 7:20 P.M.
RECONVENE 7:35 P.M.

5. COMMITTEE REPORTS

A) **Executive Committee** - meeting on January 23, 2013.

B) **Finance Committee** - Next meeting will be held on January 23, 2013.

Natalie Bailey did a report on the benefits questions from the last meeting.

Report circulated on the purchase of a dishwasher for the information centre.

MOTION: TO APPROVE, AT A COST UP TO \$800, FROM THE BRITANNIA OPERATING BUDGET FUNDS, TO PURCHASE A NEW PORTABLE DISHWASHER FOR THE INFORMATION CENTRE KITCHEN.

Margaret Vis/Jim Ion

CARRIED

C) Board Development

Upcoming workshop on February 20, previously reported at meeting.

D) Program and Special Event

Board liaisons will be contacted by Brendan to talk about the input into the Program Committee, coordination and communication between the committees.

Trevor stated that the Youth Committee will discuss the issues around youth in the area.

E) Planning and Development

The Committee will meet tomorrow night. They are discussing projects including the racquetball area. They invited the Library Committee. Evergreen Foundation will be speaking tomorrow night on Green jobs for youth. Ian Marcuse has invited them for a site tour. We will be reporting back to the Board.

F) Child Care Committee - no report

6. ADMINISTRATIVE REPORTS

A) Executive Director – report circulated with Board package.

Spent a lot of time coordinating the December 19th youth meeting.

Britannia brochure pick up sites on the Drive and postcards were delivered in the neighbourhood. We are having a higher and more frequent impact.

Mike has initiated a discussion on facilities use. Cost sharing ongoing. Talking to the Park Board re: the Arts and Cultural Programmer. Park Board has requested 30 to 40% of the position's time working in other centres in the north east area. Still be based here but providing support around arts cultural programming.

B) Manager of Administrative – report circulated with Board package.

Natalie noted we don't have a Board member on the Site Management Committee. They meet the 1st Thursday of every month at 10:00 am. Meetings are about 1 hour. This month the meeting will be January 17th at 10:00 am. The CRC (Community Recreation Coordinator) position has not yet been approved for posting.

C) Manager Child Care – report circulated with Board package.

We have changed auxiliary time sheets for the new year. Working on budgets and calendarizing budgets. Present leaves include maternity and a leave for education purposes approved. Working with the Britannia Supervisor who is on a return to work.

7. PARTNERS' REPORT

A) Recreation Report – circulated with Board package.

- Susy Bando reported. Holiday events at the rink, inner city skate, had 350 kids at the skate; the seniors' Christmas lunch and the youth holiday feast went well.
- Winter programming starting.
- Looking at the auxiliary budget and at reallocating to seniors area. We are hoping with those hours the seniors' workers can develop new programs.
- Programming team looking at the opening of Hillcrest, Trout Lake, and new programs and considering a community needs assessment.
- City has a new website. We need to make more use of the site for informing the community. It is time to take a look at programming and be proactive.
- One upcoming event February 2nd for youth re: bullying.
- Please involve Planning and Development Committee in any discussion on Community Needs Assessment (involve Dan Fass in the emails, he will share with Committee).

B) Library – Innes stated this is day 6 at Britannia.

Kate Low will be coming back next week. We may have another Trustee from the VPL as Angie has another commitment and will no longer be able to attend.

C) Vancouver School Board

- Geoff Taylor reported that Cindy the School Liaison officer is off, perhaps for another 6 weeks. It looks like we will have a constable for a month. There were a number of break-ins with the cars in the parking lot.
- Using Survey Monkey to do a survey. We will be looking at the internal results for the staff and maybe the students. Relationship with the integrated services model is one of the areas being explored. Will share the results with you.
- Community day - there is some appetite to hold this day again, perhaps a volunteer or program basis. The event will not involve the entire school. Timely information is needed. Community week could be a consideration, i.e. a week of opportunities and we ask who wants in?
- Better communication is a wonderful idea.
- Grad is coming up and you could participate in grad, need lots of help.
- Basketball lots of good things happening.
- Carving site is not being ignored.
- Over Christmas a gentlemen came in and gave the Elementary School \$7,000 in Safeway gift certificates and we got a further \$5,000 in student support.

B) Community Education –

- Community School is already talking about summer programs.
- After school programs begin the week of Jan. 21st.
- Jan. 24th clothes on wheels, new and almost new clothes, set up a store in Gym D. Community Education meeting is Jan. 14th and we provide lunch. FrirstCall invited.
- Mitra has initiated Brit Gear.
- Basketball 39th Annual Tournament. Girls Team went to San Diego and played 4 games and won the tournament. Good relationship with a team from Phoenix.

MOTION: TO RECEIVE THE ADMINISTRATIVE AND PARTNER REPORTS.

Dan Fass/Paul Kjekstad

CARRIED

9. Other

a) Appreciations

b) Announcement – 3rd Saturday of every month is recycling in the parking lot. Britannia receives some of the funds.

Idle No More – at City Hall Friday, January 11th, 12:00-4:00 pm

MOTION: TO ADJOURN THE REGULAR MEETING AND GO IN CAMERA 8:48 p.m.

Dan Fass/ Oliver Conway

CARRIED