

Authority:

The Britannia Board established the Strategic Planning Subcommittee of the Planning & Development Committee (P&D Committee) in January 2015 to guide the consultation and development of the Britannia site renewal. The following committee mandate was passed by the Board on April 13, 2016.

Role and Purpose:

The Strategic Planning Subcommittee will facilitate the work of the larger P&D Committee.

The mandate of the Strategic Planning Subcommittee is to;

- a) meet with senior members of the City of Vancouver, the Vancouver Public Library, the Board of Parks and Recreation and the Vancouver School Board;
- b) meet with Britannia staff and users, and members of the public to determine the process and manage the expectations around site redevelopment;
- c) promote a plan that includes consideration of uses of the entire 7.3 hectare (18 acre) site, and;
- d) promote a plan that ensures the inclusion of the community in the planning process.

Membership Criteria, Appointment, and Renewal:

- a) The Strategic Planning Subcommittee consists of a minimum of four members, of which one shall be the chair of the Planning & Development Committee and a member of the Britannia Board.
- b) Membership is open to all members in good standing of the Planning & Development Committee. All subcommittee members must be members of the Britannia Society.
- c) The Executive Director of Britannia Community Service Centre Society is included as an ex officio member of the Strategic Planning Subcommittee.

Meeting Frequency and Quorum:

- a) Meetings are generally held weekly (starting in January 2016, on Wednesdays from 1:00 to 3:00 p.m.), but will be held at least monthly.

- b) Special meetings can be called by the Chair of the Planning & Development Committee, who is also a member of the Strategic Planning Subcommittee.
- c) A quorum of the Strategic Planning Subcommittee is four members, of whom at least one will be the Chair of the Planning & Development Committee.
- d) Decisions are generally made by consensus.

Record of Meetings and Reporting Structure:

The Strategic Planning Subcommittee reports to the Planning & Development Committee through reports as necessary.