

Britannia Board Meeting**September 9, 2015****Board Room – Information Centre**

PRESENT: Gwen Giesbrecht, Chairperson; Susanne Dahlin, John Flipse, Ye Chu, Ingrid Kolsteren, Craig Ollenberger, Breandan Boylan, Freya Kristensen, Tyrus Tracey, Aaron Geisbrecht, Alex McKechnie, Geoff Taylor

STAFF: Cynthia Low, Jenny Jung, Craig Smith, Jeremy Sheir, Victoria Haenel (recording),

REGRETS: Scott Clark, Heather Hay, Oles Andrienko, Mary Arakelyan, Beth Davies

The meeting was called to order by Gwen Giesbrecht, President. 6:06, introductions were done.

1. Agenda

MOTION: TO APPROVE THE AGENDA.

Ingrid Kolsteren/Brendan Boylan

CARRIED

2. Minutes of June 10, 2015

MOTION: TO APPROVE THE MINUTES OF JUNE 10, ADD INGRID KOLSTEREN IN ATTENDANCE AND REMOVE BRENDAN'S NAME FROM PAGE 7.

Ingrid Kolsteren/Freya Kristensen

CARRIED

3. New Business

- a) **Society Objectives and Obligations** – reviewed by Cynthia from the Board Manual sections 1-5.
- b) **Meeting Procedures** - When you wish to bring something to the Board, please advise Cynthia or Gwen at least 2-3 weeks ahead of time so the item can be added to the Agenda and materials needed added to the Board package. By operating this way we are providing everyone a chance to review and prepare for the meeting.
- c) **Roles and Responsibilities** - reviewed by Cynthia from the Board Manual sections 1-5. The Board is required to be transparent and to ensure that there is no conflict or perceived conflict in our decision making process. Always declare a potential conflict of interest to ensure the perception of full transparency.

- d) **2016 Budget Process** – Budget templates have been distributed to all programming and childcare staff. Version 1 to be ready by September 23rd. Full schedule for 2016 Budget release included in briefing note, page 8 of Board package.
- e) **Discretionary Budget Update** – Year-to-Date Revenue \$70,000 as of July 2015, which is approx. 50% of expected revenue for 2015. Under spent - \$27,000 still available. Cynthia – adjustment to be made from Board Projects – Non Gaming, \$3000 should be coming from Meetings.

There was also some discussion & ideas around plans to spend the excess funds such as community development, Pool & Fitness Centre, Ice Rink (equipment replacement) as well as whether or not funds should be spent on replacing equipment with the pending renewal.

- f) **All Candidates Forum** – Britannia has been approached to host the forum by GWAC. Event will be co-hosted by CBC, Raycam and Alive. Paul Grant will be the moderator. There is no advertising budget due to the high cost vs low turn-out, a small food budget will be allocated (between \$20-\$100).
- Date: Monday October 5, 2015
 - Location: 1739 Venables
 - Time: Voter registration at 6:00pm, Forum Begins at 7:00pm

The next GWAC meeting is Monday Sept 21, Brendan will attend to represent the Board, if he cannot then Gwen will attend. Cynthia is going to request a possible date change.

- g) **Reimbursements to attend meetings**
MOTION: TO ALLOW STAFF TO PRESENT A POLICY TO THE BOARD AT THE NEXT MEETING WHICH ALLOWS REIMBURSEMENTS TO COMMUNITY MEMBERS FOR BOARD RELATED ACTIVITIES (SUCH AS MEETING ATTENDANCE, CHILD CARE, PARKING, HOSPITALITY)

Susanne Dahlin/Brendan Boylan

CARRIED

- h) **Reconciliation in Action** – September 29 Event, Reconciliation in Action is an annual event hosted by ALIVE (Aboriginals Living in Vancouver Enhancement) and RayCam in partnership with community groups. This event brings together a broad diversity of community and community organizations to celebrate action taken to foster the inclusion and well-being of Aboriginal youth and families.
- Round Table 10:00am-2:00pm (VPD, VCH, Youth Matters Committee, VGH, Senior Staff)
 - Public Activities 3:00pm-7:00pm
 - LAC representation for on-the-spot approval
 - Board representation at all events (table/booth)
 - Library (table/booth)
 - Voter Registration
 - Planning & Development Committee Representation (table/booth)

- i) **Increase in Fees and Charges** – Adjustment to Briefing Note P.12, the 1st paragraph should read as “As the end of August, the park Board informed Community Centres, staff, and the public that fees were changing as of September 1st.”

The Fall brochure is also missing the 2% increase to swim lessons fees so they will continue as is until January 2016.

MOTION: TO APPROVE THE RECOMMENDATION THAT BRITANNIA CONTINUES WITH THE 2015 FEE AND CHARGES, WITHOUT CHANGING THE AGE REQUIREMENTS FOR THE CHILD AND SENIOR RATES, AND CONTINUE TO OFFER CURRENT DISCOUNTS TO THE COMMUNITY.

John Flipse/Brendan Boylan

CARRIED

4. Correspondence Report – Not complete at the time of this meeting.

5. Old Business

- a) **Britannia Carving Pavilion Update** – Have not received new funding or recovery of costs for construction as of yet. Several meetings and two projects have been hosted in the pavilion; Coast Salish Ocean Kayak project with Brit Secondary and COV funded K’aya’chtn. Blessing ceremonies are scheduled for Sept 18, 2015

VSP pays the operating costs for the pavilion and funds in reserve are in the process of being released.

Suggestions were brought forward to hold the next board meeting in the pavilion or a Harvest Dinner to start the meeting off and move indoors if weather is inclement.

- b) **1739 Venables** – Briefing note p.29, the project is operating on a deficit (currently \$7,300). There has been increased internal programming use of the space including Children’s, Seniors and Martial Arts programs. There have been less external/public rentals due to disruption to local residents. Kickstand, a volunteer-run program is very successful and provide 22hours of programming per week.

Further discussions will be held with Boffo regarding the lease agreement which ends December 31 2015. Britannia is working with them to attain class 8 compensation for tax relief.

6. Partners Report

- a) **Vancouver Park Board (Jenny)** – submitted as written p.13-19 and open for questions. Discussed role-out of ActiveNet, lots of support, training both in person and on site during the initial registration days.
Gymnastics – working to add a few more spaces but programs are at capacity with waitlists. Planning & Development Committee has heard requests several times for more/new gymnastics programming space and it will be a component included for consideration during the Renewal process. PDC requested a breakdown on where current participants live (both registered and waitlisted).

- b) **Vancouver Public Library** - None
- c) **Vancouver School Board (Geoff)** - Great to be back for another school year. What serves the students in the community is top priority. The new curriculum is on the minds of teachers and how that will be rolled-out. Hosted Grade 8 meeting, 75 new students. Working on the curriculum for the carving pavilion as well. Outreach is almost out of the portable and now located in what was the "Hastings Education Centre" above the library with approx. 26-28 students.

He is looking for an opportunity to be involved in the Reconciliation in Action event on Sept 29. Brit Secondary introduced a later start time of 9am start time in hopes of improving tardiness rates.

- d) **Community Education (Jennifer)** – Welcome to Britannia Jennifer Scott. She has 20+ years' experience as a Community Educator coordinator and requested to come to Britannia when the opportunity arose. Mike Evans retired on Sept 4, 2015 but is still helping out. Between Britannia, Strathcona, Seymour, MacDonald schools, there are 2 youth & family workers who support children and families with attendance, community connection and resources.

7. Committee Reports

- a) **Preamble (Cynthia)** - discussion about recruiting the public participation in renewal activities. Oles Andrienko is resigning from the board as he is moving to Waterloo for a job opportunity. Cynthia will review the process to fill vacant board roles.

Tyrus Tracey and Aaron Giesbrecht will be joining the Youth Matters Committee as board representatives.

- b) **Executive Committee** – Minutes not yet available
- c) **Finance Committee (John)** – financial statements included on p.20-45. The FC meets the 4th Wednesday of every month and more members are needed. There should be a minimum of 3 board members and there is currently only 2. Please advise John if interested in joining.
- d) **Board Development Committee** – No meeting
- e) **Arts and Culture Committee (Ingrid)** – Artful Sundays have been very well attended, the committee is very open to new members, they meet the 1st Thursday of each month. Please advise or refer interested people to Ingrid
- f) **Child Care Committee (Craig)** – Committee met around the collection agreement, no news to present, next meeting is Sept 22, 2015
- g) **Library Management Committee** – No meeting

- h) **Planning & Development Committee (Susanne)** – Met with city manager Penny Ballem, feels it was a very positive meeting. Britannia Renewal is at the top of list for projects to go forward.

RFP sub-committee created to develop a stand-alone website for the Renewal project to ensure information is readily accessible to the community. 6 proposals or letters of interested were submitted, 3 short-listed and to be interviewed on Wednesday Sept 23.

Site visits continued in September with a tour of West Van CC and Poirier Sports & Leisure complex. Susanne is now drafting a letter to Penny Ballem with a proposal for more funds to continue and expand the consultation process.

Next meeting is Tuesday Sept 15.

- i) **Program Committee (Brendan)** – Their goal is to help Plan & Dev C. to look at current and future programming needs of the community. How can Britannia serve the demographics on the East Side of Vancouver and really stand out. Brendan presented an initial brainstorming session from previous meeting on possible programs, space requirements. They are also looking for additional members.
- j) **Youth Matters Committee** - No report. There is a working group around the Reconciliation in Action event. They meet Wednesdays at 2pm weekly.

8. Administration Reports

- a) **Executive Director (Cynthia)** – ED Report p 46. An executive letter is being drafted to the VSP trustees expressing concerns about the process in which the fences were installed as security enhancements around the site. Implementation was very quick, without consultation with some problematic aspects. The fences are promoting negativity and risk taking (climbing, swinging, jumping).
- b) **Manager of Administrative Services (Jeremy)** – Report p 47-48. Good News, currently showing a \$192,000 surplus as of July 2015. Not all expenses have been recognized but we should still end the year at a surplus.

MOTION: THAT THE BOARD ADD TO THE NEXT AGENDA THE VALUES & PRINCIPLES REGARDING THRESHOLDS OF SURPLUSES.

CARRIED

- c) **Manager of Child Services (Craig S.)** – Report p 49-50 Child Care is doing very well, all centres have received the grants they applied for. Craig's time recently has been spent mostly around Human Resource issues. Staff budgets will be coming on Sept 22.

9. Other

- a) **Appreciations** – What went well: Appreciation to Brenda Coombs for all she has contributed to the Board and Britannia CC.

MOTION: TO ADJOURN 9:00 P.M. TO AN IN CAMERA SESSION

Brendan Boylan/Susanne Dahlin

CARRIED