

Britannia Board Meeting

May 11, 2016

Board Room – Information Centre

PRESENT: Gwen Giesbrecht, John Flipse, Ingrid Kolsteren, Jean-Paul Beran, Scott Clark, Craig Ollenberger, Brendan Boylan, Freya Kristensen, Jennifer Scott, Juan Carlos Maldonado, Alex McKechnie
STAFF: Cynthia Low, Jeremy Shier, Craig Smith, Peter Odynsky, Victoria Haenel
REGRETS: Susanne Dahlin, Ye Chu, Aaron Giesbrecht, Tyrus Tracey, Beth Davies, Andrew Schofield

The meeting was called to order by Gwen Giesbrecht, President at 6:06pm

1. Agenda

MOTION: TO APPROVE AGENDA
Ingrid Kolsteren/Craig Ollenberger

CARRIED

- New Business Item b) Youth Matter MOU is for discussion, not a decision at this time.
- Move Youth Matter to New Business after item B as Scott Clark must leave early.
- Add Cultural Be-In to Partners Report (VSB)

2. Approval of Minutes

MOTION: TO APPROVE MINUTES FROM April 13, 2016
Brendan Boylan/Scott Clark

CARRIED

3. New Business

a) Scholarship – Cynthia p.8

Introducing Ethan Kendall-Clark, Scott's son and student of Templeton Secondary School.

MOTION: TO ACCEPT DISBURSEMENT OF SCHOLARSHIP FUNDS AS INDICATED"
Scott Clark/Ingrid Kolsteren

CARRIED

b) Youth Matter MOU – Scott p 9-11

- Board is asked sign a MOU in spirit of community & a commitment to redesign systems to ensure vulnerable families have access to community services, programs.
- It is an aspirational document vs a MOU and the language will be changing.
- There should be a dramatic change in access to services for at risk youth and families.
- A working group will review the document prior to June 8th meeting (Ingrid, Suzanne, Aaron and Freya)

c) Youth Matter – Scott

- Knowledge Keepers a television dialogue series of 6 events, with the first event being hosted at CFEC on Friday May 13th.
- Signing ceremony of the accountability MOU on June 17th

d) 2015 Audit – Jeremy

- Finance Committee recommends approval of the 2015 audit
- 11 changes with 2 major from 2014:
 - 1) Allan Ross Foundation - \$50,000 donated and put into Britannia reserves.
 - 2) Carving Pavilion – originally amortized over 20yrs but based on architects recommendation, the amortization has been increased to 25yrs which has impacted budget by \$8,300. Capital contributions as revenues 2015 - \$12,000 to be added to revenue line. Pavilion added to capital assets and valued at \$530,503.
- Surplus up to \$145,000.
- 85% of surplus will be moved to Foundation and will show as an expense in 2016.
- Due to the implementation of the Surplus Policy the Society may not see a surplus in 2016

MOTION: TO APPROVED 2015 AUDIT AS PRESENTED

Brendan Boylan/John Flipse

CARRIED

4. Old Business

a) Extraordinary Resolution - Cynthia p.12-13

- Society Constitution – item #3
- By-Law – item c)

MOTION: RECOMMEND ENDORSEMENT OF EXTRAORDINARY RESOLUTION AT 2016 AGM.

Brendan Boylan/Craig Ollenberger

CARRIED

b) Programming Principles - Gwen p.14-16

MOTION: APPROVE THE PROGRAMMING PRINCIPLES AS PRESENTED

Brendan Boylan/Craig Ollenberger

CARRIED

c) Vision Statement – Cynthia p.14

MOTION: TO ACCEPT REVISED VISION STATEMENT

Ingrid Kolsteren/Freya Kristensen

CARRIED

d) Terms of Reference – Cynthia p.20-21

- Resulting from the 2016 Board Retreat, a working group was created to develop the Committee Terms of Reference (Craig, Freya, Brendan).
- TOR to go to committees for implementation

MOTION: TO ADOPT THE COMMITTEES AND WORKING GROUPS TERMS OF REFERENCE DOCUMENTS

Brendan Boylan/John Flipse

CARRIED

e) Subsidies – Peter (brief handed out at meeting)

- It was brought to the Board's attention that instructors may be impacted by subsidies, we need to ensure instructors are not impacted by subsidies – reference to Motion from Oct 13/15 Board meeting.
- Peter presented an analysis of subsidy in 2015 and found that there is not currently a large impact and no concerns with current instructors.
- Brendan – requests that the Finance Committee create a policy that provides access to all while still paying instructors their full 70% (and not 70% of a 50% discounted program fee).
- Finance Committee to bring back policy to Board for review at June 8th meeting.

5. Partner's Report

Vancouver Park Board – Peter p.20-24

- Cross Cultural Gathering was a success.
- Stone Soup Festival saw a great number of community members turn out.
- Micro Footie – a good number of families biking to the new field at Empire.
- Process of hiring the new Pool programmer is ongoing.
- GWFC – Britannia School Garden Party Fundraiser Thu July 7th.
- Gwen encourages Board members to attend events such as this and others held on site.

Vancouver Public Library – Cynthia p.25-27

- Library Management Committee meeting was attended by both school principals, librarians, Beth, Yukiko, Cynthia, Peter and community members.
- VPL is undertaking Strategic Planning sessions, initial report likely ready at the end of June 2016.
- Brit Secondary – there would be better learning support if library space is allocated physically in the school and they are trying to get their own library.

Vancouver School Board – Jennifer & Alex

- Attended a VSB community consultation meeting at Ray Cam as part of long term facilities plan for schools in the community, which schools might be affected by closures for seismic upgrades and how to minimize impact on families that are already challenged to get to school.
- May 18th – results from seismic upgrade consultation.
- Youth Matters project ongoing, connecting families with programs and services for the summer months.
- They are looking into purchasing a Variety 24 passenger bus.
- Increasing opportunities for art activities by working with Arts Umbrella and Emily Carr.
- Moresports currently has 133 kids playing a variety of sports every Saturday.

- June 2nd – Cultural Be-In, 3-7pm
 - Music with Britannia Secondary music students, Red Cedar Bar, Churchill Secondary music students.
 - Fresh fruit all day, community dinner at 7pm provided by Off the Grill.
 - Good public platform for students.
- June 9th – Britannia Secondary year-end concert 7pm in the Auditorium. Board members encouraged to attend.

6. Committee Reports

- a) Executive Committee – minutes handed out during the meeting
- b) Finance Committee – minutes handed out during the meeting
Will follow-up with the Foundation about the investment policy.
- c) Youth Committee – gratitude to the Board for supporting their elementary school initiatives.
- e) Youth Matter
National Aboriginal Day, June 21st
Britannia will be supporting and collaborating with other sites & events on this day (i.e. Trout Lake CC, Vancouver Aboriginal Friendship Centre and Britannia Elementary School).
- f) Arts & Culture
Committee went on fieldtrips looking at other centres and the arts facilities they have.
Interviewing Artist in Residence – hope to have decision shortly, there were 30 applicants, 3 candidates were interviewed.
- g) Volunteer Committee
Congratulations and appreciation for being the first committee to use the Report Template.
Looks great!

7. Administration Reports

Executive Director – Cynthia p.30

- Met with the Vancouver Latin American CC Society to discuss opportunities for integration & programming .
- AGM – May 25th 6pm Gym D
 - Performance by Femme City Choir
 - Guest speaker – Marlene George (long time organizer of Women’s Memorial March)
 - Theory of Knowledge IB students volunteering at the event
 - Elections and Extraordinary Resolution (will be on the ballot)
- Partnership with the Cultch to host an ice dance performance in April 2017, this is a collective of contemporary dancers on ice. Will offer 2 free shows during the day to elementary schools and community.

Manager of Administration – Jeremy p.29-56

- Britannia doing well fiscally in the 1st quarter 2016
- \$196,149 YTD
- Revenues up 6.3%, Expenses up 3.5%
- Britannia has not been receiving flexipass and usage pass revenue, working with the Activenet team to correct.
- Society funds are invested in GICS (per policy).
- Does Britannia follow the ethical investments policy? Finance Committee is waiting to hear back from Foundation

Manager of Child Care – Craig p.57

- Hub Review, the next meeting is scheduled for June 1st and will be 3rd session.
- Best practices in HR and Financial management was covered this month
- April 22nd was a Professional Day for all child staff, centres were closed so that staff could attend (65+), great success, 4 workshops all held on site, positive feedback and staff want to do more and have longer workshops.

MOTION: TO RECEIVE REPORTS

Ingrid Kolsteren /John Flipse

CARRIED

MOTION: TO ADJOURN AT 8:35pm

Ingrid Kolsteren / John Flipse

CARRIED