

Britannia Board Meeting

December 9, 2015

Board Room – Information Centre

PRESENT: Gwen Giesbrecht, Ye Chu, Brendan Boylan, Tyrus Tracey, Aaron Giesbrecht, Scott Clark, Freya Kristensen, Juan Carlos Maldonado, Craig Ollenberger, Beth Davies, Erin Shum

STAFF: Cynthia Low, Jenny Jung, Craig Smith, Jeremy Shier, Victoria Haenel

REGRETS: John Flipse, Jean Paul Beran, Susanne Dahlin, Alex McKechnie

The meeting was called to order by Gwen Giesbrecht, President at 6:09pm

1. Agenda

Amendment to Agenda: MoreSport is unable to attend. Childcare Committee report moved up agenda as Ye will be leaving early.

MOTION: TO APPROVE THE AGENDA.
Scott Clark/Craig Ollenberger

CARRIED

2. Minutes of November 18, 2015

Amendment to Minutes: Correct spelling mistake in Aaron's last name (should read as Giesbrecht)

MOTION: TO APPROVE THE MINUTES OF NOVEMBER 18, 2015 MEETING.
Freya Kristensen/Aaron Giesbrecht

CARRIED

3. Old Business

a) 2016 Budget V2 – Jeremy p5-15

- Major changes noted on page 5
- V3 to be completed in the next week & half once budgets for 1739 Venables and Childcare are complete.
- The budget will be presented to the Finance committee for review via email, and then presented to the Board in January for approval.
- Board members to thoroughly review V2 and forward all questions to Jeremy prior to January to ensure V3 is approved efficiently.

b) Community Coordinator – Cynthia (briefing note provided in meeting)

The Youth Matter Committee would like to advance the work through a community development project, working on systemic issues facing at-risk youth through a place-based approach. Currently Britannia lacks capacity and understanding of a placed based collective impacts approach; staff has limited time, experience and training.

MOTION: THAT THE BOARD APPROVE, IN PRINCIPLE UP TO \$30,000 FOR THE YOUTH MATTER CDCB PROJECT.

Craig Ollenberger/Brendan Boylan

CARRIED

Comments/Questions

Brendan Boylan: would like role clarity including who the candidate would report to.

Cynthia Low: CRC will supervise the role, through the collective bargaining document.

Gwen Giesbrecht: the Executive felt the budget was low and wanted to ensure that the candidate will be adequately compensated to do the job well.

c) 1739 Venables – Cynthia p.37

- Is starting to reduce the levels of losses (\$1061), which is above budget of (\$2150)
- May possibly break even by year-end
- Kickstand has brought in \$44,000+ in donations, some of which has contributed to lease payments
- Britannia is encouraging Kickstand to become an independent society as they would then have room to grow and also be eligible for grants

4. Committee Reports**Childcare Committee – Ye** (briefing note provided during meeting)

- Next meeting December 15th – looking for more funding from COV to continue the review of the childcare HUB
- COV has funded the review to date and wants to continue to do so; it is looking for Board concurrence amongst the childcare societies
- The review will clarify roles and responsibilities, bring everyone together to gather best practices, governance, HR, accounting procedures etc.

Questions/Comments

Scott: would like to see a visual representation of the HUB review (graphs) and invite Lynell Anderson to a Board meeting for a presentation of the structure of the HUB.

MOTION: THAT THE BRITANNIA BOARD OF MANAGEMENT APPROVE THE NEXT STEPS OF THE BRITANNIA CHILDCARE HUB REVIEW.

Brendan Boylan/Scott Clark

CARRIED

Executive Committee – N/A

Finance Committee – Craig O.

MOTION: THAT THE BOARD APPOINT JUAN CARLOS MALDONADO TO THE FINANCE COMMITTEE.

Brendan Boylan/Craig Ollenberger

CARRIED

Board Development Committee – N/A

Arts & Culture – Cynthia p.54-57

- The Arts & Culture Committee was tasked with developing programming guidelines and budget criteria for the Carving Pavilion, draft 1 p54-57
- Requests that the Board review and send all feedback and questions to Ingrid so a proposal can be refined and presented to the Board for approval in January 2016

Planning and Development Committee – Cynthia

- Website development summary provided during meeting
- PDC will be meeting with COV to discuss processes. COV will focus on technical aspects of renewal such as usage, size of site, demographics etc. PDC will focus on visioning, community engagement etc.
- PDC really wants the community to retain a role in the planning process
- Need to create an active committee list so they can be appointed and approved by the Board

MOTION: TO APPOINT YE CHU TO THE PLANNING AND DEVELOPMENT COMMITTEE WORKING GROUP.

Craig Ollenberger/Brendan Bolan

CARRIED

Ye Chu has declined the appointment due to over-commitment via email to Cynthia dated Dec 10, 2015.

Questions/Comments

Brendan Boylan: would like to ensure Board governance training, usage and understanding of Robert's Rules.

Scott Clark: does Britannia have plans for free WiFi?

Cynthia: Britannia is working with Telus to bring free internet access to the entire Britannia site.

Program Committee – N/A

Youth Committee – Aaron & Tyrus

- Week of Giving Monday to Friday Dec 14-18th, various activities such as a talent show, art booth, hot chocolate & cookies, pin the beard on Santa and Friday Movie night.
- Held a very successful video game event on Nov 26th, over 60 participants.
- Great sportsmanship, many would like this event to be held regularly.

Youth Matter Committee – Scott

- RIA event to be held at Hastings CC on February 25, 2016 3-7pm
- Youth Matter Summit 10am-3pm (Board is encourage to attend)
- Hope to also have RIA event hosted in Trout Lake area in near future
- Working group meeting to be held January 25,2016 focusing on information sharing between agencies, restructuring of service delivery (move away from 9-5 model and to a more appropriate model of 12-9pm or even 12-2am).
- Scott will provide a copy of the report for the Board.
- Working with CRN (Community Response Network) – raising issues around working with elders and elder abuse.

5. Partner Reports**Vancouver Park Board – Jenny p.16**

- December 8th saw a successful Winter program registration
- Activenet has built-in membership pre-requisite which resulted in 257 new memberships through on-line registrations compared to 26 for Fall 2015. This did not include gymnastics registration, and would like have had 500+ new memberships had it also been included.
- December 7th Micro Footie Coaches early registration had an attendance of approximately 110 coaches and resulted in 108 new memberships.
- 6 other sites in Vancouver held Winter registration as well and Britannia had the most registrations.
- Peter Odynsky will be returning as CRC in January 2016.
- Jenny will be returning to Special Events and Planning.

A very sincere Thank You from the Board of Management to Jenny for her hard work & dedication to Britannia during her time her and best wishes for a very successful future. She will be greatly missed.

Vancouver Public Library – Beth p.21

- Baby storytimes have attendance of over 100 people and so sessions have been split into 2 back to back times available.
- Stories to Sew By with Sharon Shorty wrapped up in November.
- The Board of Management would like to invite Yukiko as a guest for introductions.

Vancouver School Board – Gwen

- Announcement that Geoff is being moved to Lord Byng in January 2016
- New principal will be Dr. Andrew Scofield
- Cynthia will purchase a token of appreciation for Geoff before his last day

Thank you Geoff for his participation and good wishes for successful future!

6. Administration Reports

- a) **Executive Director – Cynthia** (report provided during meeting)
Britannia is on the cover of the 2016 COV Budget
Britannia is strongly represented in 2016 and Cynthia will seek clarity on Phase 1 in the 2016 Budget and also long term budgets.

- b) **Manager of Administrative Services – Jeremy** p.58-59
The surplus is coming down (\$30,000) in October but there will still be a surplus at fiscal year-end, of approximately \$100,000.

- c) **Manager of Child Services – Craig** p.60
 - 2016 will see a fee increase of 2-2.27%, prices are based on COV averages across the city.
 - 3 subs hired, 2 more have left
 - 2 centres looking at redoing their play-space
 - 13% of times kids are actively “on” the structures, rest of time is spent exploring
 - Any questions related to the HUB review, please ask Craig directly

7. Other

Message of appreciation from Gwen and Board of Management to Jenny and Geoff in appreciated of the informed and active way they have both participated during their time with Britannia.

MOTION TO ADJOURN 8:50PM
Scott Clark/Craig Ollenberger

CARRIED