

Britannia Board Meeting

September 14, 2016

Board Room – Information Centre

PRESENT: Gwen Giesbrecht, John Flipse, Ingrid Kolsteren, Levi Higgs, Scott Clark, Craig Ollenberger, Brendan Boylan, Madgen Liao, Sarah Ng, Juan Carlos Maldonado, Susanne Dahlin, Ye Chu, Tyrus Tracey, Beth Davies, Andrew Schofield

STAFF: Peter Odynsky, Cynthia Low, Victoria Haenel

The meeting was called to order by Gwen Giesbrecht, President at 6:45pm

1. Britannia Foundation AGM

Minutes will go to next Foundation AGM on April 12, 2017

2. Approval of Agenda

MOTION TO APPROVE AGENDA AS AMENDED

Brendan Boylan/Craig Ollenberger

CARRIED

3. Approval of Minutes

MOTION TO APPROVE MINUTES OF JUNE 8TH MEETING AS AMENDED

Brendan Boylan/Ye Chu

CARRIED

4. Old Business

a) Meeting Dates

- RIA Workshop – Postponed
- Financial Workshop – Oct 19th
- Board Planning Day (formerly known as Retreat) – Nov 27th

b) RIA

RIA - September 27th: Youth Matter Meeting 11:30am-3:00pm, then RIA 3:00-6:00pm

- Youth Matter meeting agenda is being developed.
- Focus on working with schools, libraries, community allies.
- Our Place newsletter handed out during meeting
- Britannia to launch staff training on Sept 13th and report will be coming once complete.
- School closure is a huge issue and will be launching a big campaign to support Britannia and other east side schools to stay open.

- Community groups signed onto a pledge to support community engagement and inclusion, this pledge will be taken to City council.
- c) Renewal
- RFP process is underway to engage a consultant for renewal consultation.
 - A panel was created to review submissions (VSB, COV, Cynthia & Susanne.)
 - 2 groups are bidding and both have been interviewed.
 - No final decision – both groups too close their scoring, references are now being checked.
 - COV agreed with the terms of reference and the RFP.
- d) Board Task List
- Reviewed during meeting.
 - April 13th – Childcare received funding from the board for new playground and is currently looking for matching funding – \$55,000-\$60,000.
 - Move 4(e) to end of meeting: discussed process of workplace modernization, reviewing and reclassifying all positions as they become vacant, particularly those that have not been reviewed for a number of years. Matters are dealt with by the Personnel Committee/Executive Committee.

5. Correspondence Report – circulated during break

6. New Business

Potential School Closure

- Board sent a letter to VSB Trustees regarding impacts of school closures on community.
- Draft of letter from community centre network handed out during meeting

MOTION: SIGN ONTO LETTER AS PRESENTED

Ingrid Kolsteren/Susanne Dahlin

CARRIED

- Information sources and ways to get engaged:
<http://engage.vsb.bc.ca/>
<http://www.panvancouver.ca/>
<https://www.change.org/p/the-community-saving-britannia-secondary-school>
- Sept 15th – public meeting where trustees will receive most recent version of the long-range facilities report.
- Sept 26th – trustees will vote on recommendation of report.

7. Partners' Reports

VPB – Peter Odynsky p.10-18

- Brochure – would like feedback on new layout.
- “Fun for All” initiative highlighted in brochure, flyers sent around site for hand-out to patrons.
- Rink board damages due to frost under ice so emergency maintenance closure until Oct
- Pool closed for scheduled maintenance.
- Volunteer bowling party – would like to see more Board members out . Helen to include Board members in event invites.

- Youth Extravaganza scheduled for Oct 2.

VPL – Beth Davies p.19-22

- Summer Reading Club – 642 kids.
- Britannia Lodge – seniors were invited to Britannia Library for a social tea.
- Lots of teens hanging out over the summer
- Beth leaving VPL on Oct 14th as Chief Librarian in Burnaby – congratulations and thank you for all of your hard work, you will be missed.

VSF – Andrew Schofield

- Phenomenal public education system at Britannia Secondary.
- RIA plays a central role in the philosophy of Britannia.
- Street to Peak program is training for Patagonia excursion.
- Sept 29th – meet the teacher evening.
- \$110,000 from film industry – being used to enrich Britannia's students education.
- Remembrance Day ceremonies are very important part of Brit's spiritual identity.

8. Committee Reports

- a) & b) Executive & Finance reports to be emailed to board as they were not included in package.
- b) Youth Matter Committee – Scott Clark
 - Quarterly newsletter handed out during meeting.
 - Hosting presentation by visiting adolescent physician at 1739 Venables Sept 15 8:30-12noon.
 - Sept 27th – RIA event at Britannia, local people supporting local issues.
 - Focus on Youth activities based feedback from 2015 as there were not a lot of activities for youth to participate in.
- c) Arts & Culture Committee – Ingrid Kolsteren
 - Christmas Craft Fair – vendors will be juried this season and will be held on the same weekend at the Culture Crawl, plus moving to Gym D for higher profile and easier access.
 - Coffee House – Sept 25th, free coffee, free treats, free entertainment.

9. Administration Reports

Executive Director – Cynthia Low p. 27

- Participating on the selection committee for the renewal consultant RFP.
- Vancouver Minor Hockey will be re-opening the Arena concession stand.

Manager of Administration Services – p.28-48

- On track with expenses and surplus.
- Revenues are up a bit.
- 1739 Venables – lease has been renewed to December 31, 2017
- Child care doing well.

Manager of Child Care Services – p.49

- Most efforts over the summer spent on hiring due to high turn-over
- HUB review still underway

MINUTES – BOARD



Note: Craig Ollenberger – taking part in the Business Systems Review (which is about being more efficient for staff so they can dedicate more time for the good outcome of the community and not get bogged down by admin or process) at Britannia and would like to know the top 3 things/issues that should be looked at. Please send him with any ideas, suggestions for improvement, what works well at Britannia, what doesn't;

Email: craigollenberger@gmail.com

MOTION: TO ADJOURN

John Flipse/Scott Clark

CARRIED