

## Britannia Board Meeting October 11, 2023

### Via Zoom and Conference Room

**PRESENT:** Ama Birch, Susanne Dahlin, Annie Danilko, Pamela Dudas, Ariela Friedmann, Farren Gillaspie, Pat Hogan, Vera Jones, Craig Ollenberger, Sam Quastel, Ashki Shkur, Nicki Simpson, Terumi Squibb, Naina Varshney, Laura Christensen (VPB), Julia McKnight (VPL)

**STAFF:** Cynthia Low, Jacky Hughes, Peter Odynsky, Kathy Whittam (Recording)

**REGRETS:** Oliver Tennant, Jeremy Shier, Suzette Amaya, Maddie LaFleur (VSB),

**GUEST:** Tom Chang

### Call to Order

Chair Pamela Dudas called the meeting to order at 6:00PM.

### Welcome and Land Acknowledgement

Cynthia Low recognized the ancestral lands x<sup>w</sup>məθkwəy̓əm (Musqueam), Skwxwú7mesh (Squamish), and Səlílwəta? (Tseil-Waututh) Peoples, and extended gratitude to work, play and live on these unceded lands.

## 1. APPROVAL OF AGENDA

### MOTION TO APPROVE AGENDA AS PRESENTED

Craig Ollenberger/ Farren Gillaspie

**CARRIED**

## 2. APPROVAL OF MINUTES OF SEP 13, 2023

Deferred to next meeting

## 3. NEW BUSINESS

### a. Board Updates (P. Dudas)

- Ashki has chosen to step down from the Board to focus on school
- Would like to return in the future when more time to commit
- Now there is a vacancy for the Board Development Committee to work out whether to appoint someone new now or wait for the AGM
- Recommendation to the Board

### b. Fee Increases (P. Odynsky)

**APPROVAL**

- Briefing note p. 3
- Approve in principle an increase of up to 6.5%, Park Board will provide details in Dec or Jan so we can be ready for winter planning
- LAP has improved the number of people served
- Increase of 6.5% would be ok now that most vulnerable gaining easier access

# MINUTES – BOARD



- Inflation increase is what Park Board is looking at
- Ariela vote No in principle, opposed to fee increases especially for this neighbourhood

**MOTION TO APPROVE IN PRINCIPAL FORTHCOMING 2024 FEE CHANGES AS RECOMMENDED BY THE PARK BOARD AND THE IMPLEMENTATION OF THE CHANGES WHILE CONTINUING WITH OUR UNIQUE ADMISSION CRITERIA FOR CHILDREN (6-12) AND SENIORS (55+)**

**Craig Ollenberger/ Nicki Simpson**

**CARRIED**

**c. Request for Funding (C. Low)**

**APPROVAL**

- Briefing note p. 4
- Money is to support the Smoke House in the City hosted by Britannia Elementary and which brought a lot of activity to the site last year
- Asked for \$7000 depending on approval of other grants applied for
- Will come from Board Project Discretionary budget
- End of Q3 and still have money available to spend

**MOTION TO APPROVE \$4000 TO SUPPORT THE PROGRAM AND UP TO \$7000 DEPENDANT ON GRANT OPPORTUNITIES, WITH FUNDS FROM BOARD DISCRETIONARY BUDGET**

**Craig Ollenberger/ Susanne Dahlin**

**CARRIED**

**d. Child Care Audit (J. Hughes)**

**APPROVAL**

- Briefing note p.5
- Audit now is due to their year end timeline not ours
- Thanks to accounting team for their hard work on 2 audits this year!
- Nothing out of the ordinary was found

**MOTION TO ACCEPT THE KPMG AUDIT REPORT AS PRESENTED**

**Craig Ollenberger/ Susanne Dahlin**

**CARRIED**

**e. 2024 Budget Process (C. Low)**

- Reminder that Board members should all be on at least one committee
- Department budgets are developed with staff at committee meetings
- Staff are working on their budgets right now
- Hope to present the draft budget to Board in November after review by Finance Committee in October
- If revisions are needed the Board will see in December
- Sometimes changes made mean the budget doesn't get approved until Jan or Feb
- Budget needs to be grounded in priorities and will also help dialogue on Planning Day
- Remember your committee won't get money you want if you don't ask for it

## 4. OLD BUSINESS

**a. Britannia Child Care Hub (J. Hughes)**

- PowerPoint shared
- Where we're at now as Child Care Hub

# MINUTES – BOARD



- 4 child care societies with long history, 50 years for Mount Pleasant and Grandview Terrace
- Britannia connection to these societies about 30 years
- Each has a parent Board of Directors and their own employees
- 297 spaces with 80 educators who are RFT, RPT and auxiliary
- Service agreement ends Dec 31, 2023
- We are an agent that holds licences for them
- Situation where we're accountable but have no power
- Limited agency to implement any changes
- History of licensing 30 years ago
- Standard of care equalized for our community
- Hub Review Report has full details on new model recommendations
- Discussion on Nov 5 will have to end in a vote
- Individual societies have not achieved consensus on review recommendations yet
- Britannia has to decide what is best for our neighbourhood
- Renewal was supposed to bring in up to 140 extra spaces over time
- Looking at what is available around us
- What can we do? / what do we want to do?
- What to we need to provide / advocate for?
- Consultants provided 3 possible models to consider
- Service agreement is difficult to run
- Pros & cons from report looked at in management assessment
- What is sustainable over time?
- All of the child care spaces need renewal
- New building will have City putting out RFP's for space that all want to apply for
- More difficult for small non-profit centres to compete with larger private licenced places

## b. 5 Year Reconciliation Plan (V. Jones)

- Next RIA Committee meeting will be Nov 7 at 6pm
- Weaving Our Community Together Program Assistant position posted
- Suzette has been doing a lot of outreach and reviewing policies
- Indigenous staff have the added pressure of meeting community expectations on top of organization expectations

## c. Renewal (S. Dahlin)

- A challenge that work has stopped and they still don't have a plan
- Need the City to speak out with public
- Community need to hear from the decision makers
- Open House on Oct 24 with stakeholder reps invited
- Will continue in camera after Partner reports

## 5. PARTNERS' REPORTS

### a. Vancouver Park Board (L.Christensen)

- Hasn't been given any more info on the Britannia Renewal
- Renewal decision was just presented to Commissioners
- Asked for a meeting with School Board chair

# MINUTES – BOARD



Vancouver Park Board (P. Odynsky)

- CRC Report p.12-14
- Deep in winter programming at this time
- Focus on first draft of winter brochure
- Working on Aquatics facility closure preparation
- Facility review to explore if maximizing what we offer in line with program principles
- Leisure Access usage here is high

b. Vancouver Public Library (J. McKnight)

- Julia will be at Britannia Branch filling in for Randy until end of year as he is Acting Branch Head at néca?mat ct Strathcona Branch
- Started providing CFEC meeting space
- Digital literacy program running until the end of year
- Early language and literacy event Oct 14
- New ways to present children to information books
- Free Professional development for child care
- New writer in residence – Aren X. Tulchinsky
- Trans author who loves in Grandview Woodland community with youth
- ESL conversation practice moved back to library
- All VPL branches have new hours
- Dealing with a terrible washroom situation and VSB maintenance

c. Vancouver School Board

- No representative present

## 6. IN CAMERA

**MOTION TO GO IN CAMERA AT 8:13**

**Craig Ollenberger/ Susanne Dahlin**

**CARRIED**

**MOTION TO RECONVENE REGULAR MEETING AT 8:55**

**Craig Ollenberger/ Farren Gillaspie**

**CARRIED**

## 7. ADMINISTRATION REPORTS

a. Executive Director (C. Low)

- Report on p.15

b. Manager of Administrative Services

- Report with Financials p.16-36
- Pamela spoke to questions on Financials
- P.27 discretionary – volunteer recognition
- Volunteer and skateboard committees have been lumped together and totalled over budget
- Next budget will be separated
- Volunteer committee asking for more money so volunteer recognition can be funded properly and volunteers not needed to work volunteer appreciate events
- Currently in a surplus position after expecting a deficit at this time

# MINUTES – BOARD



- c. Manager of Child Care
  - Most of her work has been Hub review etc, already covered
  
- d. Manager of Organizational Change
  - Partnerships and engagement
  - Programming taking up more time
  - Now have Indigenous programs on most days of the week
  - Developing calendar of WOCT programs
  - šx<sup>w</sup>q<sup>w</sup>eləwən space winding down for the cold season
  - Summer time programs were full

## 8. CONSENT ITEMS

- Anti Racism Anti Oppression Committee
- Now meeting on 3<sup>rd</sup> Thu of each month
  - Updated Reconciliation resource list
  - Sold t-shirts on Orange Shirt Day
  - Want to plan an event for Black History Month

### MOTION TO ACCEPT CONSENT ITEMS AS PRESENTED

Craig Ollenberger/ Ariela Friedmann

CARRIED

## 9. MEETING ADJOURNMENT AT 8:36PM

### MOTION TO ADJOURN

Craig Ollenberger/ Ariela Friedmann

CARRIED