

# MINUTES – BOARD



## Britannia Board Meeting November 8, 2023

### Via Zoom and Conference Room

**PRESENT:** Ama Birch, Annie Danilko, Pamela Dudas, Ariela Friedmann, Pat Hogan, Vera Jones, Craig Ollenberger, Sam Quastel, Nicki Simpson, Terumi Squibb, Julia McKnight (VPL), Maddie LaFleur (VSB)

**STAFF:** Cynthia Low, Peter Odynsky, Jeremy Shier, Kathy Whittam (Recording)

**REGRETS:** Susanne Dahlin, John Flipse, Farren Gillaspie, Oliver Tennant, Naina Varshney, Jacky Hughes, Suzette Amaya, Laura Christensen (VPB)

**GUEST:** Janice

#### Call to Order

Chair Pamela Dudas called the meeting to order at 6:02PM.

#### Welcome and Land Acknowledgement

Peter Odynsky shared reflection on connecting with the land in šx<sup>w</sup>q<sup>w</sup>eləwən garden and gratitude for the ongoing stewardship of the unceded ancestral lands of the x<sup>w</sup>məθkwəyəm (Musqueam), Skwxwú7mesh (Squamish), and Səlílwəta? (Tsleil-Waututh) Peoples.

### 1. APPROVAL OF AGENDA

#### MOTION TO APPROVE AGENDA AS PRESENTED

Pat Hogan/ Nicki Simpson

**CARRIED**

### 2. APPROVAL OF MINUTES OF SEP 13, 2023

Deferred to next meeting

#### APPROVAL OF MINUTES OF OCT 11, 2023

#### MOTION TO APPROVE THE AMENDED MINUTES OF OCTOBER 11, 2023.

Sam Quastel/ Ariela Friedmann

**CARRIED**

### 3. NEW BUSINESS

#### a. Board Planning Day (P. Dudas)

- Cynthia shared appreciation for all who attended and Sonia for getting notes ready for review
- Staff will be looking for direction from the planning session
- Child care was a big piece of the discussion as it needs strategic direction
- Endorsed looking at Option 1
- Final will come to Board for approval in December
- Recreation team doing lots of work to support inclusive programming

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- Cultural sensitivity and capacity building and training
- Changes to departments have created stalled efforts in some areas
- All but 2 child cares have been put into \$!0/day funding which is administratively more difficult
- Feedback from planning day was that Jacky and consultants gave insightful presentation to help understand the child care picture and best moves for us
- The morning focus on most important subject was great
- Questions that came from the day will inform our work and next steps
- Nadine the facilitator will give us a report
- This report will go to Board Development, then Executive and Finance, and finally back to Board for approval in December

## b. Stories from Britannia (C. Low)

- Appreciation to Pamela and Sam who were interviewed
- Help distribute stories to tell what Britannia is
- Sam and Pamela did a story about Swim to Survive program we're running with Britannia Elementary
- Great opportunity for families struggling to get into swim lessons
- Also interviewed variety of pool users and lifeguards, including Michelle who grew up here and a long time Britannia guard
- Will be doing more of these short story and reel formats of reaching out and sharing with community

## c. 2024 Special Events (C. Low)

### APPROVAL

- Guest - Janice
- Reviewing how we plan and produce events
- Primarily partnerships – making ourselves available to community ie Shine market
- For 2024 events will mostly rely on partners to create and cohost
- Dusty Flowerpot Cabaret – Parade of Lost Souls
- Janice is a neighbour who loves across from the gravel field
- Came to express opposition to events in that field that create noise for them to endure
- Wants no drumming, brass instruments and amplified sound
- Our plan is to use the field for 6 days and 6 nights throughout the year
- Will give notice to neighbours prior to events and ensure we follow the City by-laws on noise, etc
- **Action** - Cynthia will follow up with Janice to thank her for coming to share her views
- Upcoming events include Winter Craft Fair, Elders Breakfast with Santa
- New program on bi-weekly Wednesday afternoons, a Syrian Women's Cultural sharing group
- Hope to plan a celebration of Eid with them
- 2024 will feature many of same events we partnered with groups for this year such as Father's Day PowWow, Orange Shirt Day, park activation over summer time, Shine market
- Parade of Lost Souls is good to support as a boost for community and local businesses too

## d. Committees (P. Dudas)

- There are a couple of committees that don't have Board representatives yet
- Child care and Sport & Fitness

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- Important for communication and decision making for all committees to have a Board connection

## e. Funding Request (C. Low)

**APPROVAL**

- Daphne from Elementary school advised that Smoke in the City is not happening in this fiscal year
- Board had approved up to \$7000
- Could we defer a portion of these funds to the Syrian group to support a cultural sharing event and food for community
- Up to \$1200
- They are part of the CAP-C program, and parents of children who go to Britannia
- Funds would cover food and supplies for event

## MOTION TO APPROVE UP TO \$1200 FOR SYRIAN CULTURAL EVENT SUPPORT

Annie Danilko/ Ama Birch

**CARRIED**

## 4. OLD BUSINESS

### a. 2024 Budget (J. Shier)

- Version 1 was presented to Finance Committee
- Changes requested and now following up with programmers and others
- November Finance meeting will present again version 2
- Should be ready for presentation to the Board at December meeting for approval

### b. 2021-2025 Strategic Plan Report

- Table until December meeting
- Presented chart at planning day but didn't get to full strategic plan

### c. 5 Year Reconciliation Plan (V. Jones)

- RIA meeting last week
- Not too much to report
- Summarized committee report included in package p. 37
- Interviews for WCT program happening now
- Halloween Dance Party was big success and well attended

### d. Renewal (A. Danilko)

- Thanks to all for the energy and for calling into the council meeting to help influence the vote!
- Need to make sure the funding is line dup
- Master plan may need revamp but still in the game
- Motion from Peter Fry was approved unanimously with amendment to Section B by Mike Klassen
- **ACTION** – Cynthia will forward the City motion to the Board
- Senior staff now get to work and figure out what can be done
- Can do a statement using the motion to update community with strong message of appreciation to all who added their voice to the process
- Next Planning & Development Committee meeting will be Tue Nov 21

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## 5. PARTNERS' REPORTS

- a. Vancouver Park Board (P. Odynsky)
  - CRC Report p.11
  - Winter planning, programs need to be in by next week
  - Working on budgets with Jeremy
  - Pool closure effective Monday
  - Staff in service on Nov 20
  - A number of people needing to use up vacation time
  - Thanks to Yao for organizing who are fantastic like the team who helped with Halloween family dance event
  
- b. Vancouver Public Library (J. McKnight)
  - Tech help on Tuesday program
  - Story times are busy
  - ESL conversation group has exploded, may need to use 55+ space again as group is almost too big for meeting space
  - Animated and engaging group
  - CFEC group has been using meeting space
  - Want to expand tools and resources available for adults learning basic English
  - Advocating with Selection Services team to acquire more books etc to help new refugees and immigrants
  - Gaps in ESL needs to be filled
  - A few kids programs in December
  - Maker/builder programs
  - Puppet show on Dec 14
  - Received a grant to build kits (ie STEM kits) for kids to use in library to learn through play
  - 21<sup>st</sup> Century learning to build simple robots, circuits, etc
  - For caregivers to play with their kids and learn together
  - Sensory kits and programs for those sensitive in busy public spaces
  - Easy to clean stuff
  - Will be in addition to board games and puzzles already available to use
  - Connecting to Kith & Kin wrapping up for the season soon and will restart in January
  - Vera is advocating to support more ongoing then just 8 weeks
  
- c. Vancouver School Board (M. Lafleur)
  - Last night was info night for Venture and IB programs
  - Trying to get enrolment up
  - Reveal event for new mural outside the rink
  - Britannia alumni student was lead artist and students helped work on it
  - New cooking program – partnership
  - Basketball starting
  - Food safe training for 20+ students
  - Students will be involved in Winter Craft fair
  - Putting together hampers and wrap around support for families
  - Youth Committee started in October
  - Asked Leo club students and others, got 10 students to come to first meeting

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- Youth skate every other Friday night
- Trans Day of Remembrance planned for Nov 20

## 6. ADMINISTRATION REPORTS

- a. Executive Director (C. Low)
  - Report on p.12
  - Have submitted \$500,000 worth of grants
  - RIA planning in particular
  
- b. Manager of Administrative Services
  - Report p.13 plus Financials
  - Q3 is complete
  - Doing better than planned overall
  - Using more grant funds
  - Still running smaller surplus YTD
  - Will likely complete the year with small deficit
  - City budget sitting flush
  - Number of unknowns such as ActiveNet duplicated some revenue
  - VSB maintenance reconciling their invoices
  - REFM costs for pool closure
  - About \$550K surplus should cover
  - Green light year end spending for Cynthia
  - Front page of statements summarizes more clearly
  - Area of bottom left compare city etc YTD
  - Help to see how things interact with resources
  - November budget season, gaming grants with child care and recreation
  - Interviews for Office Admin position will be later this month
  - Finance workshop for Board members
  
- c. Manager of Child Care
  - P.28
  - Working diligently on Child Care Hub review
  - In collaboration with City staff
  
- d. Manager of Organizational Change
  - P.29
  - Programs have been a good tool for learning about how things work
  - New year can work more on policy, governance, system change
  - Will have a team to focus on programs, etc

## 7. CONSENT ITEMS

### Volunteer Committee

- Volunteer committee has one new person
- Reminder to Board members to please record your volunteer hours
- Important information for report writing, etc
- Better Impact system has areas for improvement
- Need more categories to make it easier

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- **ACTION** - Pamela will send an email with 'how to' info
- Staff can cc Yao on meeting reminders so he can see

## Arts & Culture Committee

- Delay in hiring new curator
- Needs review regarding allies in community

## **MOTION TO ACCEPT CONSENT ITEMS AS PRESENTED**

Nicki Simpson/ Ariela Friedmann

**CARRIED**

## **8. MEETING ADJOURNMENT AT 8:20PM**

### **MOTION TO ADJOURN**

Pat Hogan