

# MINUTES – BOARD



## Britannia Board Meeting May 11, 2022

### Via Zoom and Conference Room

**PRESENT:** Annie Danilko, Pamela Dudas, John Flipse, Vera Jones, Naina Varshney, Susanne Dahlin, Ariela Friedmann, Pat Hogan, Ingrid Kolsteren, Sonia Massaro, Craig Ollenberger, Ashki Shkur, Khai Truong, Emily Vickery, Meggan Ye, Carmen Cho, Randy Gatley

**STAFF:** Cynthia Low, Peter Odynsky, Jeremy Shier, Kathy Whittam (recording)

**REGRETS:** Jacky Hughes, Stuart MacKinnon

**GUESTS:** Oliver Tennant, Emma Xu, Stephanie Slen

Annie called meeting to order at 6:15pm

Welcome and acknowledgement – Craig Ollenberger

#### 1. Approval of Agenda

**MOTION TO APPROVE AGENDA AS AMENDED**  
Craig Ollenberger/ Susanne Dahlin

**CARRIED**

#### 2. Approval of Minutes of Apr 13, 2022

**MOTION TO APPROVE MINUTES AS PRESENTED**  
Craig Ollenberger/ Susanne Dahlin

**CARRIED**

#### 3. New Business

Audited Financial Statements (Jeremy)

- p.9-28
- statement of operations
- changes to financials from March
- final numbers went down to just under \$8mil
- total expenses declined by \$47K
- net surplus increased
- basically balanced off with net surplus
- Warming centre - once we finish year, homeless services recovers costs
- Reimburse from city \$65K
- Mercer adjustments - staff time backs increase by \$15K
- Few adjustments to CEWS – was some doubling up of revenues, led to \$28K decrease
- Increase revenues to WOCT – brought back to breaking even
- Surplus \$156K
- P.13 balance sheet – increase \$400K
- Current liabilities – due to related priorities
- Accounts payable – mix ups due to CEWS with child care
- All corrected, those liabilities became assets to over \$900K

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- Net assets increased by
- Invested in capital assets, ie child care playground, šxwqweləwən ct
- Decrease as assets depreciate
- P.15 statement of changes
- Gain or loss \$184K – increase internal reserves
- Internal restr net assets p.24 up down up
- Discretionary reserves – the place money comes from for things like the 5 year plan
- Total reserves \$1,104,256
- P.26 note 16, we're required that Foundation budget shown
- If grant applications look at audited statements can see society has assets and Foundation assets
- Required because Britannia Society has control over Foundation
- But if you don't exert control can remove
- Britannia Board requested change of financial institution from HSBC to Vancity
- Foundation makes big decisions for Foundation
- Foundation funds meant for capital expenditures
- But fund that used for donations from Foundation is used for programs, services and operations
- Restrictions on reserves helps

## **MOTION TO APPROVE THE AUDITED FINANCIAL STATEMENTS AS PRESENTED**

**Craig Ollenberger/ Vera Jones**

**CARRIED**

### **4. Old Business**

#### Britannia Renewal (Susanne)

- Soon approaching 5 month blackout time due to election in fall
- Formal outreach to community to show building 1 & 2, have til end of May for public engagement
- Renewal meetings with COV, Perkins & Will, consultants will continue
- Open houses on May 16 from 3-6pm and May 26 from 12-3pm
- Similar agenda where developers will lay out what building 1 & 2 will look like
- #1 will have pool, fitness centre, child care
- #2 will have rink
- Where services will be and how they fit with each other
- Largely led by pool & fitness committee
- Need different faces coming out at various committee meetings
- Chance to have a say on the details, opportunity to point out what's there you like and what could be better
- Good interactive opportunity, connect with developers

#### 5 Year Reconciliation Plan (Cynthia)

- How we check in on outcomes and outputs
- Standing item on Board agenda
- Updates on expenses
- Decolonizing work is new to all of us
- Board questions are helpful for moving forward with this work
- Look at staffing and reviewing job description
- RIA committee discussion on structure for hiring

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- Not COV process, decolonized reconciliation approach to hiring for this work
- Circle, community based vs formal panel process
- May 30 at 3pm is next RIA meeting
- Big piece to hire team for this work
- 1<sup>st</sup> hire is manager by June, then support staff by September

## Mother's Day Traditional Pow Wow (Cynthia)

- Report back on event
- A few thousand attended
- With 6 weeks to plan ran very well
- Britannia staff there to support cash
- Trout Lake hosted Elders respite room
- Successful, welcoming and sharing for all
- Acknowledge hard work by Cynthia and gratitude to all Britannia staff involved!

## Strategic Plan Check In (Cynthia)

- Original approved before pandemic
- 6 areas and each area has specific action items
- Constant adjustment to PHO, safety training, not able to coordinate decolonizing training yet
- Staff trying to go through City Learn but not transformative learning this way
- Would be better for us to have workshop with lens of Britannia
- Focus has been re-establishing balance of staff, onboarding new staff
- Community development model for program development
- Microfootie interested in how reconciliation can work with their program
- Heat dome potential this summer, working on plan to help those in need with fans, filters
- Peter and team making sure low income/low barrier/families hardest hit by covid priority for programming
- We are still one of the highest processors of LAP applications
- Nurturing safe spaces – Shine festival, Pow Wow, Equinox/Solstice events, Transgender gatherings
- Parent outreach about transformative experience of their youth at the transgender gathering, grateful for safe space
- Also boxing for gender diverse youth
- Help fill gaps that family can't fill on their own
- Develop and strengthen partnerships – signing off on MOU's
- Jeremy has met with COV maintenance team, build relationship
- Arts & culture and VSB Indigenous group met for programming around ᓃx<sup>w</sup>q<sup>w</sup>el<sup>w</sup>en
- Silo'd organizations making progress together
- Pow Wow is important example for VPB to see what they're capable of with community partnerships
- Enhance organization capacity – new policies to be viewed with reconciliation lens
- Only able to do so much with staff shortages
- Reconciliation is hard work with staff already spread thin with regular workloads
- In house training for staff when we can

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## Annual General Meeting (Pamela)

- Waiting on all bios to come in for Board candidates
- Hybrid meeting with gym set up for 20 in person
- Cyn is tech host and Kiel bringing people in from online waiting room
- Board members speaking at meeting are John, Susanne, Pamela and Vera
- 9 positions available, 7 are 2 year terms, 2 are 1 year
- So far 10 people are running, election more likely this year
- Board Development meeting on May 20 to finalize details

## 5. Partner Reports

### Vancouver Park Board

- p.29-30

### Vancouver Park Board (Peter Odynsky)

- p.31-32
- Leisure Access now includes discount to Playland passes
- Programs back to full demand
- Staff challenges to run programs – particularly swimming and skating lessons, camp leaders
- Fall planning process is starting up
- Hands up for Cynthia, Amanda and rest of Britannia team for all work on the Pow Wow
- BLM mural engagement still on
- Fraser working with Microfootie program to see how reconciliation can be included
- Tom helped with smooth run of All My Relations tournament, Vancouver home team won!
- Income tax support clinic wrapping up

### Vancouver Public Library (Randy Gatley)

- Official opening of the Early Learning space was good event, included a story time
- Chief Librarian and Library Board member on hand for speeches, ribbon cutting with the kids to help
- Indigenous Storyteller was in for program with students
- The program Connecting Kith & Kin started another season
- Sarah will joining team as the Children's Librarian after Natalie retired
- Ingrid, the Teen Librarian, will be going on maternity leave and Jenny will be covering during her leave
- Summer reading club will be doing a time capsule project as a city wide program
- Art gallery had the first in person opening event May 4
- Hope to bring back catering again for June
- Staff shortages similar to all other city locations
- All branches have been hit and 2 closed recently due to sickness
- More hiring for the library system to increase on call staff

### Vancouver School Board (Carmen Cho)

- Still in budgeting process
- Approval of budget will be at end of May
- A lot of focus on work with Anti Racism framework – Stronger Together
- Advisory committee has 3 goals to be approved in June

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- Objectives and goals to develop for daily practices
- A lot of work to put report into practice
- Martin Boyle, who was part of Stonewall Riots and received advocacy award, came to talk to SAGA club
- Anti oppression camp with BIPOC and SAGA clubs
- Prepping for upcoming graduation ceremonies
- Will have in person ceremonies this year
- 40, 000 scholarship for Britannia students

## 7. Management Reports

Executive Director (Cynthia Low)

- p.33
- All My Relations Society has approached Britannia for partnership support of admin and accounting
- They also host Indigenous Fashion week
- Help them build capacity
- Fund development continues to be a focus, working on strategy for 5 year plan
- Part of the work once we hire a manager for Reconciliation

Manager of Administrative Services (Jeremy Shier)

- p.34-48
- financials included are end of Q1 for 2022 so far
- under \$50,000 surplus ytd
- lower than pre-covid
- getting back to levels like Q1 of 2020
- from financial point of view doing ok
- city budget under by \$43,000, need to keep an eye on now that CEWS is over
- wage costs for society are \$35,000 over budget already
- highlights fee for service not yet on budget
- child care started more back to normal
- different now that \$10/day care has started
- Province will cover if a deficit

Manager of Child Care Services

- p.49
- staffing is a big problem
- working with supervisors to recruit and hire
- \$10/day fee changes is big piece of work right now
- Admin of has been a lot of work for Jacky, Jeremy and accounting team to track costs and how used
- Britannia child care group a bit disappointed with renewal presentation
- Only things included so far is a day care, not included are current preschool and out of school care programs
- Ignored floor spacing limits
- Concerns around same entrance as rest of facility
- Planner staff tearful from child care presentation, but what they learned didn't come across in the plans

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## 8. Consent Items

- p.55-56 decision needed for Skatepark committee

**MOTION TO APPROVE RECOMMENDATION TO APPOINT OLIVER TENNANT (CO-CHAIR), SAM SHONE (CO-CHAIR), JEFF LEE, DAKOTA DUNEDAIN, MICHELLE PEZEL, CHRIS RAY, JESS SUNG and NAT CANUEL TO THE COURTS SKATEBOARD COMMITTEE.**

**Craig Ollenberger/ Vera Jones**

**CARRIED**

**MOTION TO ACCEPT CONSENT ITEMS AS PRESENTED**

**Craig Ollenberger/ Susanne Dahlin**

**CARRIED**

**MOTION TO ADJOURN THE MEETING at 8:35pm**

**Craig Ollenberger/ Vera Jones**

**CARRIED**