

# MINUTES – BOARD



## Britannia Board Meeting March 8, 2023

### Via Zoom and Conference Room

- PRESENT:** Annie Danilko, Pamela Dudas, Vera Jones, Pat Hogan, Craig Ollenberger, Oliver Tennant, Naina Varshney, Randy Gatley (VPL), Laura Christensen (VPB)
- STAFF:** Cynthia Low, Jeremy Shier, Peter Odynsky, Suzette Amaya, Raquel Lu (Recording)
- REGRETS:** John Flipse, Susanne Dahlin, Farren Gillaspie, Ariela Friedmann, Ashki Shkur, Stephanie Slen, Emma Xu, Jacky Hughes, Rose Mackenzie (VSB), Maddie LaFleur (VSB)

#### Call to Order

Chair Annie Danilko called the meeting to order at 6:06PM.

#### Welcome and Land Acknowledgement

Craig Ollenberger recognized the ancestral and unceded territories of the Musqueam, Squamish and Tsleil Waututh Nations, and extended appreciation for the opportunity to hold a meeting on this territory.

#### 1. APPROVAL OF AGENDA

- Remove Pamela Dudas and replace with Oliver Tennant as Board Member Representative for Britannia Skateboard Committee Report
- Add under NEW BUSINESS: Britannia Foundation AGM (J. Shier)
- Add under NEW BUSINESS: Meeting Food Catering Options (C. Ollenberger)

#### MOTION TO APPROVE AGENDA AS AMENDED

MOVED BY Craig Ollenberger  
SECONDED BY Oliver Tennant

**CARRIED UNANIMOUSLY**

#### 2. APPROVAL OF MINUTES OF FEBRUARY 8, 2022

#### MOTION TO APPROVE MINUTES AS PRESENTED

MOVED BY Pat Hogan  
SECONDED BY Naina Varshney

**CARRIED UNANIMOUSLY**

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## 3. NEW BUSINESS

### a. 1738 East Hastings (C. Low)

#### DISCUSSION

- Discussion is underway with Vancouver Latin American Cultural Centre (VLACC) and Indian Residential School Survivors Society (IRSSS) of shared use of the building that used to be occupied at 1738 E Hastings Street
- The space would be for short term lease and it is split up of two large space: a retail and large warehouse and one mezzanine
- The current usage of the space is reserved as warming centre/extreme weather shelter; it is City of Vancouver owned property
- If the decision is to go forward with leasing this building, it would require renovation to add a kitchen and office space
- Britannia has obtained \$80,000 from the Province of BC for capital upgrades construction and VLACC has a pro bono architect that can assist with this project

### b. Allocation of Spaces (C. Low)

#### INFORMATION

- Lack of space for programs has been an ongoing growing concern as space onsite is operating at 80~90%
- Spring program registration saw 100 people on waiting list within five minutes of open online registration to some high demand programs
- A Board Priority will be to review access to programs in high demand for those that may encounter systematic or cultural barriers
- A holdback of 30% of available seats in registration to be considered
- Held seats can be provided to those from Leisure Access Pass (LAP) through referrals and VPL youth librarians to forward this information to parents to help spread accessibility within the community
- Vancouver School Board is limiting usage to space after school hours and there is a fee associated with opening up buildings on Statutory Holidays and outside of regular hours
- Teen Centre and Childcare space area are being utilized more for shared community space
- Rental revenue onsite is allocated to community education
- Britannia has not been meeting the City budget target for rental revenue
- New space allocations needs to be balanced to public use, private groups and equity seeking groups

### c. Memberships (C. Low)

#### DISCUSSION

- The Vancouver Parks Board (VPB) has advised that Britannia Membership should be an opt in and not obligatory for program registrations
- If membership is optional, it will bring implication to enrollment of members such as: loss of contact information with the community, loss of revenue, the effect of membership decline which may affect the legibility of grants that is available dependent on size of organization
- The removal of membership requirement is expected to be implemented by Summer 2023 registration
- A membership drive strategy will need to be developed with a working group

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## d. Britannia Foundation AGM (J. Shier)

INFORMATION

- Britannia Board Members also serve as Britannia Foundation Members as well
- The Britannia Foundation 2023 AGM will be held on April 12, 2023 at 6:00pm at the April Britannia Board Meeting

## e. Meeting Food Catering Options (C. Ollenberger)

DISCUSSION

- The food served at the Board Meetings have been the same options from the same catering venue and a discussion is requested to see if different flavours from different venues can be introduced to support other neighborhood businesses
- A poll will be sent in the next Board Package to collect various food sensitivities and preferences of the Board to determine what food order will be suitable

## 4. OLD BUSINESS

### a. 5 Year Reconciliation Plan Update (S. Amaya)

- Being in the role of the Manager of Operational Change for three months has allowed this position to meet most of the staff, attended committees, observed programs and met with partners and community organizations and an opportunity to be involved in some direct program delivery
- The primary goal will be to better understand Britannia operations, programs, people, partnerships, policies and procedures and share what reconciliation and decolonization means through an indigenous lens from Society governance
- Activating šxʷqʷeləwən ct and the Indigenous gardens as a public space, introducing the Regalia workshops and discussions of Father's Day Powwow are underway
- Will be looking forward to working and engaging diverse communities, staff and organizations to develop pilot projects with new and existing partners, make capital changes, develop consistent policies and procedure to help create culturally safe, well equipped and appropriate public space to come

**BREAK**

**7:07pm**

**RECONVENED**

**7:20pm**

## 5. PARTNERS' REPORTS

### a. Vancouver Park Board (P. Odynsky)

- Leisure Access Pass (LAP) – the income threshold has changed from 50% of median income to 60%
- LAP promotion is required to share more of the benefits; a temporary position has been created within VPB for a dedicated staff to promote LAP on a pilot-success basis to try to reach target
- Registration fee increased in March
- Planning In-service meeting for staff in Fall
- Tax Clinic held in library this year

### b. Vancouver School Board

- No representative present

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- c. Vancouver Public Library (R. Gatley)
  - Spring Break Programs are underway
  - 5 Year Equity, Diversity, and Inclusion (EDI) data Survey has been completed and data collected will help to make recommendations in areas not serving staff well in diversity
  - A request of an internal social worker position has been forwarded to the City to assist staff to connect patrons to services
  - An increase in the provincial budget for library systems in special projects has been approved with more details to come as to how it will affect municipal branches

## 6. ADMINISTRATION REPORTS

- a. Executive Director
  - Held Sharing Circle with staff and committee members
  - Received \$80,000 for capital improvements
  - Submitted 3 separate grant proposals
  - Planned events for the week with community partners to recognize International Women’s Day
- b. Manager of Administrative Services
  - Trail balance submitted in preparation of external KPMG audit
  - Adjustments are still to be made which will result in an increase to total surplus
- c. Manager of Child Care Services (C. Low on behalf of J. Hughes)
  - The advisory group of the Childcare Hub has made a recommendation to engage a consultant and will be moving forward with a contract
  - BCGEU Collective Agreement with the Childcare Hub will be engaged in bargaining discussions soon

## 7. CONSENT ITEMS

### MOTION TO ACCEPT CONSENT ITEMS AS PRESENTED

MOVED BY Naina Varshney  
SECONDED BY Craig Ollenberger

**CARRIED UNANIMOUSLY**

## 8. ADJOURNMENT

### MOTION TO ADJOURN THE MEETING at 7:54PM

MOVED BY Naina Varshney  
SECONDED BY Vera Jones

**CARRIED UNANIMOUSLY**