

Britannia Board Meeting

June 8, 2016

Board Room – Information Centre

PRESENT: Gwen Giesbrecht, John Flipse, Ingrid Kolsteren, Levi Higgs, Scott Clark, Craig Ollenberger, Brendan Boylan, Madgen Liao, Sarah Ng, Juan Carlos Maldonado, Susanne Dahlin, Ye Chu, Aaron Giesbrecht, Tyrus Tracey, Beth Davies, Andrew Schofield
STAFF: Jeremy Shier, Peter Odynsky, Victoria Haenel
REGRETS: Freya Kristensen, Cynthia Low

The meeting was called to order by Gwen Giesbrecht, President at 6:07pm

1. Agenda

MOTION: TO APPROVE AGENDA
Brendan Boylan/Ingrid Kolsteren

CARRIED

- Add approval for 2017 Board meeting dates and 2017 AGM date to New Business (b1).
- Add Historic Record keeping/access to AGM voting details to New Business (e).
- Add Remaining of the Board Retreat to New Business (f).

2. Approval of Minutes

MOTION: TO APPROVE MINUTES FROM May 11, 2016
Brendan Boylan/John Flipse

CARRIED

Correct Susanne's name on p.3 under New Business section b)

3. New Business

a) Board Member Conducts & Ethics – Jeremy

- Information sheet handed out during meeting, can also be found on at britanniacentre.org under the Board Manual (Jeremy reviewed how to find it via projector).
- Highlights; Respect, act in the best interest of Britannia and be transparent.
- Conflicts stated; Brendan is a CUPE 15 executive, Scott is the Executive Director for ALIVE, Peter represents VPB, Juan Carlos is a Britannia instructor, Sarah represents site staff and works for the secondary school, Aaron and Gwen have a connections to the secondary school as a student and PAC representative.

b) Meeting Procedures – Jeremy

- Reviewed where to find the meeting procedures in the online manual.

MINUTES – BOARD



- If a Board member wants to bring an item to the board, please bring it to Cynthia or Jeremy 2-3 weeks prior to next meeting date.
- Any content for the Board package must be received by Jeremy or Cynthia no later than the Tuesday the week prior to the next meeting date.

b1) 2017 Board Meeting dates and 2017 AGM date – Jeremy

Summary of 2017 dates handed out during meeting.

MOTION: THAT THE BOARD APPROVED DATES AS PRESENTED.

Brendan Boylan/John Flipse

CARRIED

c) Board Committee Structure – Jeremy

- Committee structure handed out & reviewed during meeting.
- Committee members represent the community members.
- There are 15 active committees
- The Board can create new committees and working groups as needed.
- Board and Committee meetings are open to the public.
- Details on Committee structure can be found in Section 3 of the Board manual.
- Corrections to the handout; Library Management Committee IS active, Program & Special Events is technically inactive but under review and/or transition, Planning & Development Sub-committee should report to Planning & Development (not as currently shown).
- Board members are expected to join at least 1 committee and report activities back to the Board
- Add to September agenda; discuss committees and which board member will have what area of interest.

MOTION: REQUEST THAT ALL COMMITTEES PROVIDE A LIST OF CURRENT MEMBERS AT THE OCTOBER 12TH BOARD MEETING.

Brendan Boylan/Levi Higgs

CARRIED

d) Summer Priorities – Jeremy & Peter

- Charity CRA
- Revamp budget template for the 2017 budget.
- Hiring under way for the Admin Coordinator position, Cynthia & Jeremy are working on the reclassification of the position, plan to hire in July as well as introduce new software for tracking employee time management.
- Business systems review
- Childcare hub review
- Britannia CC playground
- Fall programs
- Redesign of brochure – more web & user friendly
- Budget review and Activenet
- LAP & Subsidies
- Site-wide In-service
- Mawi successful candidate for Pool Programmer position
- May be hiring to Youth Programmer position

- Helen continuing to cover the Volunteer Coordinator position

Questions re Admin Coord position:

- Admin Coord – how and why is the position being reviewed for reclassification and has the union been notified?
A: to ensure the functions of the position are serving the best interests of Britannia.
- What are the benefits to making the position exempt? What is the paygrade difference?
A: Jeremy will put details together and bring to the Executive for review and then circulate via email to Board.
- Conflict of interested noted for Brendan Boylan as a union executive.

e) Historic Record keeping/access to AGM voting details

- How votes are tracked, tabulated and recorded.
- The vote count is not announced publically but is available upon request.
- Gwen: requests that the question go to the Board Development Committee for review and invites Brendan to join the Board Development Committee.

f) Rename Board Retreat

MOTION: TO RENAME THE BOARD RETREAT TO THE ANNUAL BOARD PLANNING SESSION.

Levi Higgs/ Craig Ollenberger

CARRIED

4. Old Business

a) Youth Matter Accountability Agreement – Scott

- The existing document has been completely changed.
- The Principles are based on residents needs and will be signed in support of the community residents by the “Champions Table”.
- The final document will be ready and signed on September 27th under a different title which will be the Principles in support of the community residents.

b) Britannia Renewal

- britanniarenewal.org website launch on June 5th
- Board members are encouraged to subscribe to stay current.
- RFP was reviewed by Susanne and Cynthia for the hiring of consultants for the community consultations, the competition closes on July 7th.
- Evaluators across a number of areas have been chosen (i.e. PDC, COV, VSB, Social Planning).
- Sept 14 is the goal date to have a contract signed.
- The RFP is for what we want on site, the full 18 acres, not the bricks and mortar piece which will come later in the renewal process.
- From Board: Thank You to Susanne and whole PDC for ensuring community involvement. This is the 1st time a community is involved in the renewal process.

- PDC will host a small celebration of their efforts and success at their next meeting on June 21st. Susanne will email out the details to the Board.

c) Fun for All – Peter

- Handout provided during meeting.
- Recommendation that Britannia continue to work with the LAP and is currently opening doors for partners to become recognized agencies to remove barriers and ease access as well as work on targeted programming efforts.
- Working to develop long term funding for some of the programs.
- p.3 Fun for All really means “Pay What You Can” instead of people having to ask for help, they instead can offer to contribute what they can.

MOTION: TO APPROVE IN PRINCIPLE THE STRATEGY TO CONTINUE WITH LAP AND IMPLEMENT “FUN FOR ALL” PROGRAM.

Ingrid Kolsteren/Susanne Dahlin

CARRIED

d) Board Task List – Jeremy

- The Board Task list will be included at the end of the Minutes for review, the list is provided by Cynthia and updated as tasks are added and completed.
- Gwen: Board really appreciates the Board Task List.

5. **Correspondence Report** – made available during the break

6. **Partners’ Report**

VSB – Andrew

- June 2nd Cultural Be-In was a remarkable initiative, a celebration of community that the teachers gave spark to. Great support and momentum and will be a pillar of Britannia Secondary.
- Long Range Facilities plan ongoing. Various schools are not yet seismically upgraded and any school not at 95% capacity utilization will not get seismic upgrades. To achieve the 95% standard a) close parts of school and b) close schools in districts that are not up to standard.
- June 20th VSB Board meeting will be deciding which schools will be considered for closure.
- 2016 Grad is coming up next week.

VPB – Peter p.9-13

- Reviewed some highlights from his report.
- Lifeguard Steve Cohen is retiring after 25+ years with Britannia.
- Fitness Attendant Valentine Henderson is the successful candidate for the RPT position at Vancouver Aquatic Center but will continue at Brit Saturday mornings.
- Survey will go out to Micro Footie families to gauge the transition to Empire.

VPL – Beth p.14-16

- Reviewed highlights from the report.
- Strategic planning is ongoing – draft plan should be ready September.

- Main Branch – the 20 year lease with the province has expired so the original plans to have a Garden on the top will be followed up on.
- Instrument lending program is successful – 140 instruments are currently available and donations can be made to any library.

7. Committee Reports

a) Youth Committee – Aaron & Tyrus

- Mission to Transition event – 14-15 individual kids attended.
- Thank you to the Board for their support.
- To review the age requirements for continuing on the Youth Committee to active board members graduating. (currently must be 13-18yrs).
- Aaron had opportunity to meet the Mayor.

b) Youth Matter Committee – Scott

- Where Change Happens posters and flyers handed out during meeting for the June 17th event.
- There is currently not a strategic approach to support urban aboriginal families.
- Asset mapping should be done – determine the strengths and challenges when Britannia becomes the hub facilitator.
- New organization was formed. Northwest Indigenous Council established to be the voice of BC Aboriginal Peoples.
- The Grandview Woodland Community Plan report will be available at the end of June.

c) Arts & Culture Committee – Ingrid

- June 7th Meeting & Potluck 7pm Pavilion (if raining, then in the conference room).
- Coffee House June 19th – fun free event.
- Artists in Residence were hired June 8th
- Art Gallery exhibit extremely successful – James Harry

8. Administration Reports

Executive Director – p.17

Manager of Administration Services – Jeremy p.18-41

- Surplus as of April 30th 2016 \$194,000 which is on par with 2015 and is expected to decrease as expenses come in.
- COV budget revenue is down \$41,815, mostly due to issues with Activenet which is still being worked out (flexipass/usage revenue needs to come back to Brit from COV).

Manager of Child Care Services – p.42-43

MOTION: TO RECEIVE REPORTS AS PRESENTED

John Flipse/Levi Higgs

CARRIED

MOTION: FULL BOARD TO GO IN CAMERA

Susanne Dahlin/Levi Higgs

CARRIED

MOTION: TO MOVE OUT OF CAMERA

CARRIED

MOTION: BCSC ENCOURAGES THE TRUSTEES TO FORWARD THE MOTION IN REGARDS TO THE BRITANNIA, CITY OF VANCOUVER AND VSB TRIPARTIE AGREEMENT TO THE VANCOUVER SCHOOL BOARD COMMITTEE II PLANNING AND FACILTIES FOR FUTHER DISCUSSION AND FULL CONSULTATION.

Brendan Boylan/Aaron Geisbrecht

CARRIED

MOTION: TO ADJOURN

CARRIED