

**Britannia Board Meeting
June 10, 2020**

Via Conference Call - Webex

PRESENT: Ingrid Kolsteren, John Flipse, Freya Kristensen, Pamela Dudas, Vera Jones, Craig Ollenberger, Naina Varshney, Li Mei Yip, Jane Stanier, Annie Danilko, Megan Langley, Farren Gillaspie
STAFF: Cynthia Low, Peter Odynsky, Jeremy Shier, Jacky Hughes, Hai Truong (recording)
REGRETS: Carmen Cho, Stuart MacKinnon, Emily Vickery, Susanne Dahlin, Scott Clark, John Morra

**Ingrid Kolsteren as Chair – meeting called to order at 6pm
Check in with Board Members**

1. Approval of Agenda

**MOTION TO APPROVE AGENDA
Pamela Dudas/Vera Jones**

CARRIED

2. Approval of Minutes

**MOTION TO APPROVE MINUTES
Pamela Dudas/John Flipse**

CARRIED

3. Operational/Admin Reports

Recreation, Arts, Culture and Social Services

- 55+ is buzzing with activities; currently there are several programs that are running – Indigenous Drumming Circle, Weaving Our Community Together, Virtual Elder Sharing Circle, 55+ Zoom Hangouts, and Senior Elders and Advocate Meeting; there were 17 people participating in yesterday program
- The Hip Hop drop is going online this Friday June 12th from 7:00pm to 9:00pm; the event will be hosted by Dani and Lizzy with DJ Kookum through Zoom; this is for youth aged 12 to 18
- Sunday June 21st is Summer Solstice (the longest day of the year); It's also National Indigenous People Day, a day to recognize and celebrate the unique heritage, diverse cultures and outstanding contributions of First Nations, Inuit, and Metis people; Britannia is hosting a coffee house online through Zoom to celebrate National Indigenous People Day Summer Solstice
- Tom is working with Britannia Secondary School in preparing the graduation ceremony for 2020

Child Care

- Britannia Child Care continues to be open for essential care workers and community families who require extra support; there is still space for the 5 to 12 years old but not for the 3 to 5 years old or toddlers

- Britannia OSC will be open July 6, at a reduced capacity, for summer care; Summer registrations include existing families, confirmation packages will be sent out to families the week of June 8
- Jackie is working with the supervisors to put together parent handbook and staff handbook about the procedure during COVID.; they are also looking at the reopening space and safety precautions
- Jackie is also looking at the Fall and the different phases and what that means to the child care. She is also reaching out to staff who were off to see who is willing to come back.
- VSB have approved for the additional space for Grandview Child Care

Administration and Accounting

- There is a small surplus of \$5,689 which is mostly due to Child Care grants; the OSC program received 7 times the normal funding from the BC Provincial Governments CCOF Grant for the month of April and May; the program also received its \$27,000 grant from the City of Vancouver this month; all the money is meant to be spent equally over the 12 months of the years
- Recreation running a deficit of \$45,136; this is primarily from Seconded Park Board wages and Maintenance Staff wages; Britannia will use a combination of federal government subsidies and its gaming grant to cover these deficits so that recreation can get back into a break even situation
- City of Vancouver have given Britannia the approval to run the Funseeker Summer Daycamp; Tom is working hard to put the program together
- Britannia have two staffs returning; Cyn (Communication Assistant) is back full time helping out with the COVID respond but she is working from home; Paul (FSC) is backing working only three days a week, Sunday, Monday and Tuesday.

Operations

- Cynthia is very appreciative of how hard the management team is working during COVID; everyone is very innovative, making sure everything is running smoothly

4. Partners' Reports

Megan Langley (VPL)

- The VPL is still in phrase one, moving into phase 2
- There are four branches getting ready to open to the public
- VPL is getting material out to people with vision impairment and home bound individuals.
- The computer lab is open at the main branch
- The library take out curbside pick-up service is still available; currently the libraries stop taking additional request because the demand is overwhelming;
- On June 18, there will be zoom story telling of indigenous people
- There are two community librarians working at downtown branch.

5. New Business

AGM Planning

- Britannia must have an AGM by Dec 31; the event set up will be limited in person and virtual format. We must have support for members who can't join in person but does not have the technology to participate online

- Peter Emily looking into virtual set up
- There will be a mail in voting process this year; one of the concerns is that Britannia could have people nominating from the floor
- BC registry allows leniency this year due to COVID
- Britannia will be sending out message to our member through email and snail mail; we are asking our member for feedback
- We are looking at the Fall to have the meeting; there is no official date yet; it will be discussed at next board development meeting next week.

6. Old Business

Restart Plan

- Tom and his staffs are planning for the Funseeker Daycamp schedule to open in July and August
- Britannia is preparing just in case the second wave hit
- Britannia is looking to support local artist since they are the one to get hit the hardest
- Britannia is also looking at the digital inequality in this community; Also elders and their challenges with technology
- Britannia is looking to transfer some money in the Food Service to the Summer Daycamp

Britannia Renewal

- There will be a meeting tomorrow night for the Planning & Development Committee; Details were sent to board earlier
- The interview for consultant will be on June 16; Susanne and Cynthia are on the panel

Strategic Plan

- The original Strategic Plan was completed at the beginning of the year; however, it is now irrelevant and need to adjust to current situation; Cynthia will be taking that on and is looking for anyone interest in the meeting; Annie is interested

7. Consent Items

Board Development Committee (Pamela Dudas)

- AGM discussion underway to convene a meeting of the members by December 31, 2020 as per the BC Society Act
- Depending on the situation this could be a combination of in person and virtual meeting

Planning & Development Committee

- Everything was put on hold due to COVID, but everybody is slowing getting back to work now
- The panel have put together a shortlist and there will be an online interview with the proponents

MOTION FOR THE BOARD OF MANAGEMENT TO CONTINUE MEETING IN JULY AND AUGUST TO ADDRESS EMERGING ISSUES RELATED TO COVID-19 AND THAT THESE MEETING BE OPEN TO PUBLIC AND MEMBERS TO BE INFORMED OF THE MEETING.

John Flipse/Vera Jones

CARRIED

MINUTES – BOARD



MOTION TO ACCEPT CONSENT ITEMS AS PRESENTED

John Flipse/Vera

CARRIED

MOTION TO ADJOURN at 7:30pm

John Flipse/ Vera

CARRIED

Executive in Camera