

Britannia Board Meeting

January 11, 2017

Board Room – Information Centre

PRESENT: Gwen Giesbrecht, Ingrid Kolsteren, Craig Ollenberger, Juan Carlos Maldonado, Madgen Liao, Tyrus Tracey, Aaron Giesbrecht, Susanne Dahlin, Ye Chu, Brendan Boylan, Levi Higgs, Freya Kristensen, Aaron Giesbrecht
STAFF: Cynthia Low, Jeremy Shier, Peter Odysnky, Victoria Haenel
GUEST: Lindsay Grant
REGRETS: John Flipse, Andrew Schofield, Sarah Ng, Scott Clark

Called to order at 6:06pm
Introduction of guest – Lindsay Grant

1. Approval of Agenda

**MOTION TO APPROVE AGENDA AS PRESENTED
BRENDAN BOYLAN/YE CHU**

CARRIED

Additions: 4f) Follow up on reclassifications/business practices
3d) Child Care discussion

2. Approval of Minutes

**MOTION TO APPROVE MINUTES AS PRESENTED
YE CHU/TYRUS TRACEY**

CARRIED

ABSTAINED: BRENDAN BOYLAN

3. New Business

- a) Fee Increase – p6.7
Typical price increase to be reflective of costs of programming

MOTION: That Britannia approves the 2017 changes as recommended by the Park Board and the implementation of the changes continues respecting our unique admission criteria for children (6-12) and seniors (55+).

BRENDAY BOYLAN/SUSANNE DAHLIN

CARRIED

- b) Warming Centre – briefing note handed out during meeting
Purpose: To protect people from extreme cold
To provide support to people to connect to services
To provide coffee, hot chocolate, bread, peanut butter
To follow the Youth Protection Protocols when youth attend

COMMENT FROM BOARD: Appreciation from the Board to staff and management for all the effort and time put into the warming centre.

- c) VSB/City & Society Cost Sharing Update
 - VSB & COV putting together language to change the agreement around cost sharing, Britannia not particularly affected in the cost sharing. We are making sure that it does not change the service levels or impact programming and funding.
 - An agreement should be coming to the Executive Committee in a few weeks.
- d) Child Care – Levi
 - Are there opportunities to further support CC?
 - Ideal to be familiar with what support Britannia already provides (attend Child Care Committee meetings)
 - Child Care Centres/Boards are autonomous, have their own Boards

4. Old Business

- a) Board Task List p.8
MOU – March 2017
Annual surplus – will be complete by end of January 2017
Society Action Plan – to be presented at this meeting
- b) 2017 Priorities
Reviewed priorities p.9-10 in package

MOTION: TO APPROVE THE SUMMARY OF PRIORITIZED ACTIONS FOR 2017 AS PRESENTED

BRENDAN BOYLAN/AARON GIESBRECHT

CARRIED

- c) Committees – p.11
Juan Carlos to join the Volunteer Committee
Gwen & Craig are both interested in the 55+ Committee
Brendan interested in either the Rink or Pool Committee (afternoon/evening meetings better)
- d) Carving Pavilion Outreach– Lindsay Grant
 - Brief handed out during meeting – see attached
 - Not yet successful with programming due to some caution around proper protocol and respectful programming. VSB will be consulted through the Aboriginal Education Enhancement Team
 - While many people are connected to Britannia, many that were spoken to do not know what Britannia has to offer and are not accessing the website, brochure or social media – staff need to go out to the people and meet them face to face

MOTION:

Whereas the Britannia Board of Management has identified Reconciliation as a priority for 2017;

That the Britannia Board of Management approve the six (6) implementation actions as listed above that will contribute towards appropriate programming in the Pavilion and contributes to Reconciliation.

BRENDAN BOYLAN/CRAIG OLLENBERGER

CARRIED

Amended #4 word change “Should” to “Could” in item 4

COMMENT FROM BOARD: Thank you to Lindsay for the hard work completed and her presentation to the Board.

- e) Renewal
 - Cynthia, Susanne, Urban Arts and COV have weekly meetings with topics such as the Town hall meetings – content, speakers
 - Consultation will be launched in March and will focus on engagement to the harder to reach community members
 - Currently the project is behind schedule – UA needs to bring in a new consultant due to surgery, project manager point person at COV no longer in position and COV in process of hiring replacement
 - PDC meeting on January 24th – strongly encourage Board members to attend
- f) Update on work place modernization and reclassification process
 - Positions continue to be reviewed as they become vacant to ensure best business practices are in place, some positions have not been reviewed for many years
 - The Admin Coordinator position has been re-classed as Senior Secretary. This is city funded, exempt position that reports to Jeremy Shier. This position is not a management position but exempt due to the confidential nature of the work.

5. Partners' Reports

VPB – Peter p.12-13

- Focus has been the Warming Centre, RISE, programmers busy with Spring brochure & the start of Winter programs
- Pool has a new Wibit (large inflatable pool toy)
- Micro Footie registration – full, 50 kids from Brit Elementary sponsored
- New furniture in the Teen Centre and 55+ Centre

VSB – Madgen

- Bruins Invitational Thu/Fri/Sat - Free event to attend
- Superintendent from Japan will be visiting Britannia for a tour

6. Committee Reports

- a) Finance – no meeting in December – November meeting minutes need to be corrected
- b) Arts & Culture - Ingrid
 - 17 applications for Artist Grant
 - Coffee House – really great turnout, all ages
 - Appreciation to Britannia Neighbours who looked after & cleaned the ice/snow in Napier Greenway enable patrons to reach Britannia safely
- c) Youth - Tyrus
 - 1st meeting will be Friday January 13th
 - Plan to host an event for secondary students
 - Valentine's event – hand out chocolates to public on site on February 14th
 - Mission to Transition – elementary, students going to high school
- d) Youth Matter
 - No meeting in December 2016
 - Youth Matter Working Table January 13 at Hastings Community Centre

7. Administrative Reports

Executive Director – p.19

- Supporting & managing childcare until role is filled
- Successful candidate for the Manager of Child Care will start at the beginning of March

Manager of Administration – p.20

- December wage costs will be higher due to Warming Centre but those costs will be recouped by COV
- Yao – started his new role as Volunteer Coordinator
- Executive committee has approved the Senior Secretary and Manager of Child Care, offer letters have been sent out
- Rec'd approval for \$50,000 for the Salish Cap on the Carving Pavilion, funds must be spent by March 31, 2017
- Business Services Review – underway and on schedule

**MOTION TO ACCEPT REPORTS AS PRESENTED
CRAIG OLLENBERGER/YE CHU**

CARRIED

8. Other Business

Postponed Christmas Party now rescheduled for March 3rd

**MOTION TO ADJOURN
AARON GIESBRECHT/MADGEN LIAO**

CARRIED