

# MINUTES – BOARD



## Britannia Board Meeting December 9, 2020

### Via Conference Call - Zoom

**PRESENT:** Annie Danilko, Pamela Dudas, John Flipse, Naina Varshney, Emily Vickery, Susanne Dahlin, Farren Gillaspie, Pat Hogan, Ingrid Kolsteren, Freya Kristensen, Noreen Ma, John Morra, Craig Ollenberger

**STAFF:** Cynthia Low, Jacky Hughes, Peter Odynsky, Jeremy Shier, Kathy Whittam (recording)

**REGRETS:** Vera Jones, Li Mei Yip, Jane Stanier, Stuart MacKinnon, Alec MacInnes, Carmen Cho

**GUESTS:** Kinwa Bluesky, Dorla Tune

Annie called meeting to order at 6:08pm

#### Welcome and land acknowledgement

#### 1. Approval of Agenda

**MOTION TO APPROVE AGENDA**  
Ingrid Kolsteren/ Craig Ollenberger

**CARRIED**

#### 2. Approval of Minutes of Nov 4, 2020

**MOTION TO APPROVE MINUTES**  
Pamela Dudas/ Ingrid Kolsteren

**CARRIED**

#### 3. Old Business

##### Partnership Policy & Guidelines Development

- Welcome guests Kinwa Bluesky & Dorla Tune from Vantage Point
- Reviewing the discussion reflections documents
- Collaborative document that everyone can make changes on
- What is definition of a partner?
- With Britannia as an administrator there are different levels of partnership that occur
- Space sharing, administrative support, incubator for growing projects
- Acknowledge that many are grassroots
- Trying to deal with complexities
- How do you plan and assess potential partnerships
- Roles, responsibilities and accountability
- Risk analysis and overarching principles for risk-informed decision making
- What guides us? Ensure values focused
- How to set up budgets and process payments, financial reporting and monitoring
- What are contribution agreements and reporting requirements?
- Monitoring mechanisms to check if we are following with what we agreed to
- Independent review and process

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## Britannia Renewal Master Plan Update

- Response from Danika Durkovic in response to letter from the Board.
- At the retreat board planning day agreed to set up a working group that meets more frequently to get in depth on renewal
- Scott Hein and Sean McEwan will advise

## 2020 Planning Day

- Two sessions happened over two consecutive Sundays
- Productive time to get through quite a few big pieces of work – summary attached

## Resilience, Restorative & Recovery Planning

- Approach to planning for next three months
- Develop on-line programming to address social isolation

## 2021-2025 Britannia Strategic Plan

- Final draft with revisions circulated for review

### **MOTION TO APPROVE THE STRATEGIC PLAN REVISED FOR 2021-2025**

**Naina Varshney/ Freya Kristensen**

**CARRIED**

## **4. New Business**

### 2021 Priorities

- Briefing note attached p.9-10
- Consult with management and staff to select what we can resource with people power and money

**MOTION TO APPROVE IN PRINCIPLE THE 2021 PRIORITIES AS SET OUT IN DRAFT DOCUMENT, AND THAT MANAGEMENT TEAM CONSULT WITH STAFF AND COMMITTEES TO AFFIRM THESE PRIORITIES AND ESTABLISH CLEAR ACTIONS FOR FINAL APPROVAL BY THE BOARD AT THE FEBRUARY 2021 MEETING.**

**John Flipse/ Naina Varshney**

**CARRIED**

### 2021 Committees

- Tabled for January meeting

### 2021 Recreation Facility Fees

- Briefing note attached p.12
- The Vancouver Park Board will be voting on proposed fee increases for 2021
- Will be within inflationary rate of 2%
- To make it easier for Britannia staff to prepare for these increases need Britannia Board to vote to approve the fee increase in principle

**MOTION TO APPROVE THE 2021 PROPOSED CHANGES IN PRINCIPLE TO BE IMPLEMENTED AFTER BEING PASSED BY THE PARK BOARD IN DECEMBER AND THE IMPLEMENTATION OF THE CHANGES CONTINUES RESPECTING OUR UNIQUE ADMISSION CRITERIA FOR CHILDREN (6-12) AND SENIORS (55+)**

**John Flipse/ Freya Kristensen**

**CARRIED**

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## 5. Partner Reports

Peter Odynsky (VPB)

- Looking at report from Park Board meeting can see they were talking about Britannia Renewal
- With new restriction the pool, fitness centre and rink facilities remain open
- Food service and 55+ calls are going well
- Increased demand for food delivery and funding extended to end of March
- Added lane swim times at time a group booking cancelled

Noreen Ma (VPL)

- Connection to Kith and Kin pilot has been going well
- Natalie continues doing baby story time over Zoom, program runs to Dec 17
- Will run for 10 weeks starting in January
- Library is exploring other programs for children and adults, online until orders allow for in person

## 6. Administration Reports

Executive Director

- Report included p. 17

Manager of Administration

- Report included p. 18-19
- Next few months won't look as rosy as recreation side not providing revenue we anticipate a deficit for 2021
- Will go back into deficit for recreation
- Still finish with overall surplus due to child care grants
- 2021 Budget the city went through this week and we don't appear to be facing cuts

Manager of Child Care Services

- Report included p.20-21
- Received a recovery grant from the city of \$3290 to support costs for supplies and equipment staff need for outdoor learning
- Applied for a CCOF Health & Safety grant for up to \$35,750 and creating a proposal for spending the funds on staffing required to increase capacity at our centres
- Held an intro to pedagogy session on Nov 18 and 33 educators attended

## 9. Consent Items

Arts & Culture Committee

- Craft Fair has been cancelled and artists will be featured on the Facebook page to help send people to them virtually

**MOTION TO ACCEPT CONSENT ITEMS AS PRESENTED**

**Craig Ollenberger/ Ingrid Kolsteren**

**CARRIED**

**MOTION TO ADJOURN at 8:38pm**

**Craig Ollenberger/ Emily Vickery**

**CARRIED**