

## Britannia Board Meeting December 11, 2019

### Board Room – Information Centre

- PRESENT:** Ingrid Kolsteren, Freya Kristensen, Pamela Dudas, Susanne Dahlin, John Morra, Craig Ollenberger, Naina Varshney, Emily Vickery, Li Mei Yip, Jane Stanier, Stuart MacKinnon
- STAFF:** Cynthia Low, Jeremy Shier, Peter Odynsky, Jacky Hughes, Kathy Whittam (recording)
- REGRETS:** Scott Clark, John Flipse, Farren Gillaspie, Vera Jones, Carmen Cho, Ron Scott, Megan Langley

**Board meeting called to order at 6:04pm**

#### Welcome, introductions and acknowledgement

#### 1. Approval of Agenda

- Add 3c Park Board rate increase

#### **MOTION TO APPROVE AGENDA AS AMENDED**

**Naina Varshney/ Pamela Dudas**

**CARRIED**

#### 2. Approval of Minutes of Nov 13. 2019

#### **MOTION TO APPROVE MINUTES**

**Emily Vickery/ Naina Varshney**

**CARRIED**

#### 3. Old Business

Budget 2020 (Jeremy)

- Finance committee and whole Britannia team working on this since August
- Motion passed by Finance with recommendation that Board approve with the condition that the budget may be adjusted if all grants are not approved
- Jeremy provided a quick overview of changes compared to 2019 budget
- P.8 revenue increase
- Board discretionary \$15000
- Increase in revenue and expenses mainly around special projects
- P.9 main areas summary
- Increase in admissions at rink and pool
- City reimbursement changes due to wages
- COV has reserve fund to top up wages after collective bargaining
- New staff at step 1 replacing higher level staff, ie Jodi and Bea
- Both revenue and expenses higher than expected
- Big expense is salaries – \$53000 actual casual salaries
- \$30000 p/t staff – get TC staff back to regular level of staff
- P.12 up to \$10000 for board projects unspecified
- Numbers based on where we're trading from 2019
- Interest in Society re: Vancity interest

- Memberships down
- Child care reduced due to loss of Lord Nelson
- P.14/15 main increase due to special projects ie Mother's Day Powwow, RIA
- Many programs all conditional on grants
- YVR now Our Place
- šx<sup>w</sup>q<sup>w</sup>eləwən matching fund in the works
- Activities contingent on grants
- Teka working one day a week on fund development
- Will know 1<sup>st</sup> quarter if funding in place
- Report to Finance on success
- family lit, community education, child care
- All budgets similar
- 2% wage increase built into Child Care budget
- Cynthia expressed big thanks to Jeremy, the accounting team and recreation team for all for the work pulling budget details together

**MOTION TO APPROVE THE 2020 BUDGET WITH A CONDITION THAT IF THE GRANTS FUNDS FOR SPECIAL PROJECTS THAT ARE NOT YET CONFIRMED DO NOT COME THROUGH, THAT THE BUDGET FOR THOSE PROJECTS ARE ADJUSTED APPROPRIATELY.**

**Emily Vickery/ Pamela Dudas**

**CARRIED**

2020 Priorities – Draft (Cynthia)

- Briefing note p.25-29
- Jessica got notes available quickly
- Communications plan in the works with Cyn for Strategic Plan
- Focus on staff training and capacity building
- Working group put together in January

**MOTION TO APPROVE IN PRINCIPLE THE 2020 PRIORITIES AS SET OUT IN THE DRAFT DOCUMENT. THAT THE MANAGEMENT TEAM CONSULT WITH STAFF AND COMMITTEES TO AFFIRM THESE PRIORITIES FOR FINAL APPROVAL BY THE BOARD AT THE FEBRUARY 2020 BOARD MEETING.**

**Freya Kristensen/ Naina Varshney**

**CARRIED**

Park Board Annual Rate Increases (Peter)

- Handout provided
- Annual increase of facility rates
- This year 5%
- Once approved staff can update POS system, lesson pricing, etc
- Britannia continues to be unique with children 6yrs and under free, and seniors 55+
- Want community recreation to cater to people who cant afford
- Want more adults using LAP for registration
- Increase free programs

**MOTION TO APPROVE THE 2020 CHANGES AS RECOMMENDED BY THE PARK BOARD AND THE IMPLEMENTATION OF THE CHANGES WHILE CONTINUING WITH OUR UNIQUE ADMISSION CRITERIA FOR CHILDREN (6-12) AND SENIORS (55+). THESE PRICE CHANGES ARE TO BE IMPLEMENTED AS SOON AS POSSIBLE SO THAT WE MAY PROVIDE REASONABLE NOTICE TO OUR PATRONS.**

**Craig Ollenberger/ John Morra**

**CARRIED**

#### **4. New Business**

Britannia Renewal Master Plan Update (Susanne)

- Last meeting with the City was cancelled
- They are working on RFP which should be ready early January
- Update at next Board meeting

Strategic Plan Update (Cynthia)

- Draft form available January 8 to be passed at next Board meeting
- December 15 is end of survey
- Staff were asked best ways to share and identified 3 types of presentation
- A web site, a detailed document and an info graphic will be prepared
- Lindsay is working on the dry doc, a student will be commissioned to do graphic project
- Cyn working on communication plan and web site
- After Board approval will be released to public
- Survey will help guide actions we should take
- Cynthia expressed gratitude for the help of Jessica Hill who has been very important to this work, and appreciation for the time put in by the Board Development committee

Youth Voices of East Van (Cynthia)

- YVR is now known as Our Place, Our Home, Our Voices
- A lot to be delivered in a few months
- A conference for 600 youth under 30
- Travel of youth delegates to present the work that was done
- Training for a youth advisory group
- Joleen Mitton was hired in partnership with ALIVE to organize the conference

Hip Hop Drop (Cynthia)

- Taking a break for December and some of January
- NICCSS youth worker resigned from his position
- Due to number of at risk youth attending there needs to be at least 3 youth workers on site
- Certain relationships and abilities required
- Steering committee decision
- Some hip hop artists will be at teen centre to maintain safe place for some youth to hang
- Canucks Autism Network (CAN) program ended for season and TC open Wednesday now
- Youth at the drop are already dealing with street involved life and addictions
- Traditional recreation not a place for them historically
- 45-70 youth is the average turnout

- 3 youth workers and 5 activity facilitators having a hard time managing
- The model was designed for approx. 30 youth with help and intervention
- Lack of infrastructure and regular staff
- Steering committee looking to improve the model and stable staff
- More intergenerational approach
- Appearance of no structure requires flexibility and competency

## 5. Partners' Reports

VPB – p.8-10

- Stuart asked that Cynthia or a Board member make a presentation to the Park Board regarding Hip Hop Drop and other unique Britannia programs
- Other centres that work under Joint Operating Agreements could learn from our model and the amazing work that Britannia does
- Cynthia noted that Jessica Lang and Mary Ellen \_ are VPB staff who have been great at working with us to navigate grey areas
- A Board member could do a presentation when the annual report for the drop is prepared
- Service plan document worth a read
- Park board sponsoring events with lights, Van Dusen, Festival of Lights, Bloedel
- At an in camera meeting this week voted on a new plan for Oppenheimer Park
- Will engage a third party facilitator to engage park campers
- Develop and facilitate
- Review changing by-laws around camping overnight in city parks
- Recent court cases showing it is unconstitutional to not allow
- In compliance with the Supreme Court of BC, if shelters are not available, camping overnight is ok but must pack up in the morning
- 3<sup>rd</sup> party person will report to the VPB
- Agency familiar with the neighbourhood and community members impacted
- There is lack of shelter space in Vancouver
- Injunction not a given
- Situation becoming dangerous as campers are bringing heaters, propane, etc into tents for warmth
- A new warming centre open across the street to provide respite from cold
- Status quo is not sustainable and fire & rescue have concerns around safety of everyone
- By law changes will impact all parks in Vancouver
- Monday night is final meeting of the year
- Camille Dumont will be the new Chair of the Park Board as of Jan 1
- Has been a productive couple of years with good work including the colonial audit
- Last three months focus on homelessness, not our jurisdiction for PB
- If Britannia would like a new liaison, let the chair know

VPB – Peter Odynsky, p.11-15

- Compliance issues still being worked on
- UMW interviews finished yesterday
- Will have a full maintenance team which should help with cleaning issues

- Bike polo and skateboarders agreed upon sharing principles and now high school is connecting with a painting project with them
- Good community building
- 55+ video being shared online

ACTION – Peter to share the video link with the Board for viewing

- Broken scale removed from pool deck and 2 new scales installed in changerooms
- New signage being put up in fitness centre on usage guidelines
- Many thanks to Tom and the youth team for running the warming centre during a cold snap

VPL – p.16-19

- Pauline Preston retires on December 24<sup>th</sup> and Noreen Ma will begin as new branch head Jan 2

USB – no report

**6. Correspondence Report** – no correspondence this month

**7. Board Check-in**

- Craig recommended a motion to request Stuart stay on as Britannia liaison

**MOTION FOR BOARD TO SEND A LETTER TO PARK BOARD CHAIR TO REQUEST STUART MACKINNON REMAIN LIAISON TO BRITANNIA IN THE NEW YEAR**

**Craig Ollenberger/ Pamela Dudas**

**CARRIED**

- Everyone received a 55+ Fitness 2020 Calendar from Pamela on behalf of the Volunteer Committee for supporting the project

**9. Administration Reports**

Executive Director – Cynthia Low, p.40

- Activating warming centre
- Homeless Services looking into opening Christmas Eve and Day
- Jeremy working with REFM and Homeless Services to get structural work done so we can keep renting it
- Asking Boffo if approve of COV doing the repair work
- If renegotiated will last until end of March
- REFM did research on taxes & permits and found nothing changing with Boffo in short term
- COV wants the warming centre operational
- A fundraising needs assessment done by the Britannia Board years ago
- At the time the Board didn't feel they could
- There is a need, especially with Reconciliation work
- Teka is looking into Fund development
- As a non-profit we have core funding stability but not enough for bigger projects

Manager of Administrative Services – Jeremy Shier, p.41-42

- Timing difference means things look consistent to last year
- Forecasting is difficult
- Will end year with \$10000 deficit or \$25000 surplus
- A coding error in City Budget actually impacted auxiliary staff too
- Expense will be about \$1500000, around \$60000 over budget
- Usually holds a surplus for maintenance end of year bills from the VSB, which will be used for this instead

Manager of Child Care – Jacky Hughes

- Cynthia shared gratitude for Lorraine and Jeremy who did most of the work while we filled the position
- Lorraine was able to get the Child Care Manual completed with child care staff and a lot of help from Marina putting it together
- Benefits have to end for staff who have been on leave
- There has been a lot for Jacky to take in during her first 2.5 days
- Lorraine has been a superstar and very helpful support going through overview of position
- Will be meeting with all the Child Care Boards early in the new year

**10. Consent Items**

Executive Committee

- Didn't have quorum so it was a short meeting

SEA Committee

- Recommendation for Board to have discussion on what responsibility Britannia has regarding homeless in Grandview Park and elsewhere on site, and what we are doing about it

**ACTION** – add discussion on homelessness at Britannia to January agenda

Volunteer Committee

- Tax Clinic this year was so successful that CRA wants us to host again, as well as a training workshop for volunteers

**MOTION TO ACCEPT CONSENT ITEMS AS PRESENTED**

**Pamela Dudas/ Freya Kristensen**

**CARRIED**

**MOTION TO ADJOURN at 8:10pm**

**Emily Vickers/ Pamela Dudas**

**CARRIED**