

Briefing Note

Date: December 6, 2017



To: Britannia Board of Management
From: Cynthia Low

Issue: **Proposed 2018 Priority Actions**

1. Britannia Renewal

- Work closely with Urban Arts Architecture, City consultants, and any other future consultants to ensure community engagement and dialogue.
- Maintain a relationship with site partners to ensure effective and authentic co-planning of the site.
- Understand and participate in City Capital Planning process.
- Review and research existing operating agreements as well as other similar operating agreement models, to determine potential options for revisions and updates.
- Support the Planning and Development Committee to establish Britannia principles and guidelines.

2. Develop and implement a community engagement and outreach plan.

- Using the Resilience project and site renewal as a framework for site partners, community engagement and building broader networks.
- Review and revise communication audit and develop plan that includes two way dialogues with community including community and outreach to various groups to address gaps and challenges in communications.
- Review and revitalize purpose and actions of Grandview Woodland Area Service Teams.
- Develop framework that responds to Accountability Pledge.
- Complete Leisure Access Program assessment.

3. Increase access to programs and remove barriers to access (i.e., LAP, subsidy, etc.)

- Attain subsidy levels of 15%
- Increase LAP enrollment among qualified residents to 80%
- Develop sustainability plan to fund subsidy

4. Continue building and expanding synergies between different partner groups, where possible maximize use of space for programming.

- Identify and implement 3 new projects with site partners, involve residents and local groups.
- Develop internal communications plan with partners.
- Implement integrated calendar.

5. Continue to develop and implement a Reconciliation sharing plan (i.e. Brad's workshop) for staff and community.
 - Organize 6 community events, with, for and by community and residents.
 - Implement inquiry with staff as to staff goals and aspirations for Reconciliation
 - Reconciliation as standing item on team and committee meetings
6. Complete Business Systems Review and develop implementation plan to address recommendations emerging from the Review
 - Complete recommendations from Business Systems Review
 - Assess impacts and outcomes
 - Quarterly reporting

Additional follow up to be addressed by Board Development Committee

1. It would be beneficial if the Board and Committees would be more familiar with;
 - The history of Britannia;
 - The integrated service model at Britannia and our relationship with our partners, and;
 - The culture of local decision making and the involvement of local residents at Britannia.
2. Facilitate further discussions about broadening funding partners in programs.

Recommendation:

That the Board to approve the 2018 Priority Actions as presented.

Approved December 13, 2017.