

Out of School Care Educator Lord Nelson Out of School Care

There is a vacancy for **Regular Part Time** Out of School Care Educator at Lord Nelson Child Care Society located at 2235 Kitchener Street Vancouver, BC.

DUTIES INCLUDE:

- Plans, carries out and evaluates developmentally appropriate activities and experience's for children using modeling, observing, questioning, demonstrating and reinforcing techniques;
- Develops daily program schedules to include indoor/outdoor, active/quiet and individual/group activities;
- Identifies the abilities, interests and needs of children and develops individualized and group curriculum;
- Recommends referrals or additional services in consultation with the Senior Supervisor;
- Attends to the children's physical needs that may include diapering, toileting, eating and sleeping;
- Ensures a healthy and safe environment in which the children can interact;
- Identifies and removes potential hazards and reports concerns to the Senior Supervisor;
- Administers first aid and medication in accordance with established policy and licensing regulations;
- Is familiar with current childcare licensing regulations, policies, and is responsible to implement them as directed;
- Reports on progress, behaviours and other outstanding issues of children with staff team;
- Maintains required records, statistics and reports;
- Communicates any issues or concerns with the Senior Supervisor;
- Communicates with Caregivers about children's growth, development and any unusual or problematic issues;
- Participates in staff meetings, short and long term center planning, and offers recommendations to the Senior Supervisor;
- Works supportively and cooperatively as an effective team member;
- Behaves in a professional and ethical manner when representing the Center;
- Performs other related duties as required;

QUALIFICATIONS:

- Out of School Care Educator Certificate/Responsible Adult Certificate
- Current First Aid Certification
- Written verification of physical and mental good health as stated by a qualified physician
- Clear criminal record check
- Class 4 license or the ability to acquire during probationary period is an asset

REPORTS TO: Senior Supervisor

HOURS: Monday to Friday 4-7 hours per day (split shifts are required on regular school days)

SALARY: \$17.11/hour plus benefits in accordance to the BCGEU collective agreement

For further information please contact Latisha Buksh at 604-713-5863

Applications which include a cover letter and resume should be received not later than

5:00 pm on February 24, 2017 addressed to:

Latisha Buksh

Email: supervisor@lordnelsonchildcare.ca

or

**Latisha Buksh c/o Lord Nelson
Britannia Community Services Centre
1661 Napier Street
Vancouver, BC
V5L 4X4**