

Britannia Board Meeting

November 18, 2015

Board Room – Information Centre

PRESENT: Gwen Giesbrecht, John Flipse, Ye Chu, Ingrid Kolsteren, Brendan Boylan, Tyrus Tracey, Aaron Geisbrecht, Scott Clark, Freya Kristensen, Jean Paul Beran, Juan Carlos Maldonado, Craig Ollenberger

STAFF: Cynthia Low, Jenny Jung, Craig Smith, Jeremy Shier, Victoria Haenel

The meeting was called to order by Gwen Giesbrecht, President at 6:09pm

1. Agenda

Amendment to Agenda: Add the Christmas Party to the agenda.

MOTION: TO APPROVE THE AGENDA.
Brendan Boylan/Aaron Giesbrecht

CARRIED

2. Minutes of October 14, 2015

Amendment to Minutes: Add Brendan Boylan’s recommendation that 75% of surplus budget be applied to Programming.

MOTION: TO APPROVE THE MINUTES OF OCTOBER 14, 2015 MEETING.
Brendan Boylan/Ingrid Kolsteren

CARRIED

3. Old Business

a) Appointment of new Board Members

MOTION: ACCEPT THE RESIGNATION OF OLES ANDRIENKO AND MARY ARAKELYAN.
Scott Clark/Brendan Boylan

CARRIED

MOTION: APPOINT JEAN PAUL BERAN AND JUAN CARLOS MALDONADO FOR THE REMAINDER OF THE TERM.
Scott Clark/Ingrid Kolsteren

CARRIED

MOTION: ACCEPT THE RESIGNATION OF HEATHER HAY.
Scott Clark/Ingrid Kolsteren

CARRIED

b) 2016 Budget

- Jeremy will be adding lines to the 2016 budget, with new line items relating to Carving Pavilion, Special Events, RIA, Unplanned Special Events
- Still determining dollar allocation for auxiliary staffing for these line items.
- Updates to the childcare budget will be presented to the Finance Committee.

c) **Discretionary Budget Update** (p.29) - 72% of revenues collected by the end of September, have only spent 44% (\$39,000) of 2015 revenue as of September but expecting more expenses by year end.

d) **2016 Increases in Fees and Charges** - Fee increase approved by the Board, no further increase at this time with the exception of swimming lessons (2%).

e) **Carving Pavilion Updates** – James Harry, an approved VSB artist in residence will be hosting open studio hours at the pavilion (Tue/Thu 12-3pm) to interface with the community.
The Arts & Culture Committee will be having a workshop with him on Tuesday Nov 24. Currently there are negotiations for a project starting in May 2016 for 1 year and will be incorporated in the school curriculum. Management is also looking at funding over a 3yr period to implement recommendations from the 2014 Report to guide programs and projects housed in the pavilion.

f) **1739 Venables Cost vs Benefit Report** – copy of report handed out during meeting. Ongoing goal to establish daytime programming. There are 2016 proposals in the works for daytime programming of preschool aged children.

Summary of Report:

- Hours of Use – 2688
- #Participants – 11,773
- Subsidy Rates - \$1.92/hour and \$.044/participant
- Loss (lease/utilities/custodial) (\$5,154.00)
- Goal – to run 1739 Venables on a cost neutral basis

g) **Christmas Party** – Friday December 18, 2015, at the Italian Cultural Centre, this is a family friendly event (based on feedback from 2014 Christmas party). There will be a swing band, roving kid's entertainer and karaoke (led by Jenny Jung). The goal is to have 200 people attend.

\$20/staff \$25/guest (kids 12 under free) \$3/drink Free parking (incl. overnight)

h) **Meeting Cost Reimbursement Draft** – hard copy of draft handed out at meeting.

MOTION: THAT THE BOARD ADOPT THE "MEETING OUT OF POCKET EXPENSES REIMBURSEMENT POLICY" IN PRINCIPLE AND CONSULT WITH THE COMMITTEES, TO BE IMPLEMENTED IN 2016.

Brendan Boylan/Indrid Kolsteren

CARRIED

4. **Correspondence Report** – Circulated during meeting.

5. Partners' Reports

Vancouver Park Board (Jenny) – p.8-11, annual InService was very successful, great feedback from staff and great teambuilding (due to Jenny's being sick with the flu, her staff pulled together to host a great event). Report submitted as is.

Vancouver Public Library (n/a) - p.12-13, from the report VPL's outreach to the Vancouver Aboriginal Friendship Centre is very successful.

Vancouver School Board (n/a)

Community Education (n/a)

6. Committee Reports

Youth Matters Committee – report handed out during meeting. There are 100-150 at-risk youth in the DTES. The committee would like to request that Britannia and other agencies to look at all programs and services to see if they can be restructured to reach those particular kids. This initiative is endorsed by the BC First Nations Endorsement Council. The goal is to work better to engage the at-risk population, including successful events such as the RIA.

MOTION: THAT THE BOARD SUPPORT IN PRINCIPLE THE FUNDING OF AN ACTIVATOR UP TO \$15,000 SUBJECT TO RECEIVING MORE INFORMATION ON THE DEPTH & RESPONSIBILITIES OF THE ROLE.

Ingrid Kolsteren/Aaron Giesbrecht

CARRIED

Executive Committee – (p.14-15), Motion to support MoreSport was passed. Brendan requested more information and details. Cynthia will request a representative of MoreSport provide a presentation to the Board at the December 2015 meeting. Please send questions to Cynthia in advance.

Finance Committee - (p.17-20), report presented as is.

Item #8 on page 20 – Society Surplus, the FC will oversee the development of this policy. Brendan and Ingrid will be asking the FC to consider allocating a large percentage of surplus to programming when developing the policy.

Committees and the Britannia Foundation will be invited to provide feedback on its portfolio at their next meeting (HSBC vs VanCity).

Board Development Committee – proposes a full-day retreat in mid-February. Cynthia will be sending a doodle calendar for dates. The retreat is to set the direction of the staff, board and committees. A facilitator will be brought on to run the event so the entire board can participate fully. This facilitator will be asked to support the Board not just for this retreat but for the long term.

Arts and Culture Committee – will be participating in a workshop at the pavilion with James Harry, Ingrid will send the Board an email with details. East Feast – is funding for emerging artists in the community. The committee will be revamping the structure of the

program to better reflect the artist community needs. Annual Culture Crawl is coming up this weekend Nov 19-22nd.

Child Care Committee – They met for a 3 hour workshop with Lynell Anderson, funded and facilitated by the City. They discussed issues related to the Britannia Hub with the intent of increasing the effectiveness of the Hub.

Program Committee – n/a. Next meeting will be held in December.

Youth Committee – Movie night held October 30th – zero participants, perhaps due to timing of event, in future the Committee will have movie events start right after school. They participated in the Halloween Howl, hosting a haunted house. Upcoming events include a video game tournament, 5 Days of Giving (different activity each day during the last week of school in December such as Art, Cookies, Caroling, Pin the Beard on Santa and Movie night).

They will also be participating in the “Canley Cup”, a competition to raise food for the food bank – they will be asking for support from staff and programmers.

Brendan advised Committee that they can come to the Board for funding if needed to help engage more youth in these types of events.

7. Administration Reports

- a) **Executive Director** – As per report p.21.
- b) **Manager of Administrative Services** – As per report p. 40-66.
- c) **Manager of Child Services** – As per report p. 49, Hub Review – Senior Supervisors and Board being facilitated by COV to review the current model of childcare. Research gathering in process at the time of this meeting. Performance reviews will take place in 2016.

MOTION: BOARD TO RECEIVE REPORTS FROM THE HUB REVIEW.

Brendan Boylan/John Flipse

CARRIED

MOTION TO ADJOURN 8:55PM

Scott Clark/Ingrid Kolsteren

CARRIED