

**Britannia Board Meeting
September 12, 2018**

Board Room – Information Centre

PRESENT: Scott Clark, Susanne Dahlin, Gwen Giesbrecht, Annie Danilko, Pamela Dudas, Vera Jones, Freya Kristensen, Andrew Philips, Stuart Mackinnon,
STAFF: Cynthia Low, Jeremy Shier, Peter Odynsky, Rachel Day, Victoria Haenel
REGRETS: Craig Ollenberger, Naina Varshney, Levi Higgs, Alec MacInnes, Megan Langley

Board meeting called to order at 6:03

1. MOTION TO APPROVE AGENDA as amended

Vera Jones/Annie Danilko

CARRIED

Add to Consent Items;

10 g) SEA Report

10 h) Pool & Fitness Committee Report

2. Approval of Minutes of June 13, 2018

MOTION TO APPROVE MINUTES AS PRESENTED

Pamela Dudas/Freya Kristensen

CARRIED

Abstained – Vera Jones

3. Board Roles and Responsibilities

- Reminder to Board members to review pertinent policies;
 - a) Board/Staff Relations Policy
 - b) Conflict of Interest Policy
 - c) Code of Conduct Policy
 - d) Human Right Harassment Policy
 - e) Respectful Workplace Policy
- Board and staff relations - Board members and staff are passionate about Britannia, if conflict or concern arises, Board members are to address through Executive Director, Cynthia Low.
- As Board members come with passion, interests and perspective, any perceived conflict of interest needs to be transparent and should be declared
- Round Table of possible Conflicts of Interest:
 - 1) Andrew: on the Board of the Thingery
 - 2) Annie: Occasionally receives an honorarium
 - 3) Vera: Staff member of Indian Residential School Survivors Society who are partners with Britannia
 - 4) Freya: n/a
 - 5) Pamela: n/a
 - 6) Susanne: n/a
 - 7) John: n/a
 - 8) Stuart: n/a
 - 9) Gwen: short-term, is campaigning for Parks Board

10) Ingrid: n/a

11) Scott: Executive Director of ALIVE who are partners with Britannia

- Reminder to Board members to renew and/or sign up for their Courtesy passes; an application can be picked up at the Front Office and must be renewed semi-annually (January-June, July-December).
- Meetings and Committees
 - Important that Board members attend meetings to ensure participation and quorum for motions, important to RSVP attendance and send regrets within a timely manner, max 3 missed meetings with regrets
 - Consent Agenda, read report prior to attending the meeting, not reporting out at the meeting but rather asking questions & clarification if needed

Board Members & Committees they sit on:

- 1) Andrew – Planning and Development Committee
- 2) Annie – Board Development, Executive and Planning & Development Committees
- 3) Freya – Board Development and Executive Committees
- 4) Vera – SEA Committee
- 5) Pamela – Volunteer, Pool & Fitness, Planning & Dev, Board Dev & Finance Committees
- 6) Susanne – Planning and Development Committee
- 7) John – Finance and Executive Committees
- 8) Gwen – interested in Board Dev & Finance Committees in the near future
- 9) Ingrid – Arts & Culture, Child Care, Board Dev and Executive Committees
- 10) Scott – Youth Matters, Executive Committees

4. Old Business

East Van Votes

- Campaign to mobilize community to vote in the upcoming Municipal elections on October 20th
- Framework established for 4 candidate events; hosted at Britannia, Strathcona, RayCam
- Press release to go out September 25th
- Goal is to increase voter participation in East Vancouver
- Working with residents and partners to organize world-style café events to enable community members to meet candidates
- Working group meetings held every Wednesday at Britannia 4:30-5:30pm
- Working with schools to get youth involved and to be informed as well
- Key Points:
 - Inform and engage voters
 - Events provide tools on how to vote
 - Notification of events
 - Why civic elections are important
- Will support community on;
 - How to vote
 - Where to vote
 - Meet the candidates
 - How to read a random ballot

Britannia Renewal Master Plan Update

Planning and Development Committee has identified some issues still to be addressed;

- Non-market housing – did not have sufficient time and information for a full community consultation
- Phasing of projects, would like to influence when and how things progress to minimize impact of access to programming. This is also depending on funding amount and seismic upgrades at VSB
- Site is not zoned for all types of development and permit process is lengthy

Verbal agreement from COV to continue consultation process and will continue to engage with Britannia

Expression of significant gratitude to Susanne for all of her hard work as well appreciation also for her consistent referencing of all the historical work.

Management Summer Work Plan Update

- Child Care very busy over the summer
- A lot of people undervalue school age child care staff who work all summer
- Phil Bouvier Centre is shutting down, trying to organize to help support the 49 seats that will be lost
- Lack of ECE and OSC staff is industry wide in the lower mainland, low wages, education required, odd hours

Society Act Update

- End of November 2018 deadline to transition Britannia to new Society Act
- Have been working with lawyer to ensure all legal requirements met
- Upon receiving the transition package, observed that there are few updates missing in the current Bylaws that the BC Registry has in place
- Will be holding a Special General Meeting on Wednesday October 10th at 5:30pm to pass a motion to revoke the current Bylaws and put the new one in place to cover the changes in 2003, 2009 & 2016 that were not recorded at the registrar's office
- Once approved, it will be a fairly easy process to file and transition
- Jeremy will work with the lawyer due to complications and will bring the costs to the Finance Committee

MOTION TO HOLD A SPECIAL MEETING ON WEDNESDAY OCTOBER 10TH AT 5:30PM IN THE RINK MEZZANINE TO PASS THE EXTRAORDINARY RESOLUTION TO REVOKE THE CONSTITUTIONAL BYLAWS CURRENTLY IN PLACE AND IMPLEMENT THE NEW CONSTITUTIONAL BYLAWS AS PER THE BC SOCIETIES ACT.

Scott Clark/Pamela Dudas

CARRIED

5. New Business

Reconciliation in Action/Orange Shirt Day

RIA – September 25th

- 4th Annual event at Britannia
- 3:00-8:00pm
- Will be encouraging all candidates to attend –tables will be available – contact Lindsay at Lindsay.grant@vancouver.ca

- Will include Salish Witness Ceremony, signing for “Our Place” Accountability Pledge for community organizations and institutions to be accountable to local residents
 - 11am-2pm Youth Matters meeting which will focus on youth issues and governance
- Orange Shirt Day – September 28th
- Hosting on Friday the 28th (instead of the 30th) to engage more of the staff, schools, community
 - Will be a walk/parade
 - Vera & IRSSS are working with Cynthia on coordinating an event

Draft Accountability Report

- Responding to and for updates on recommendations and feedback provided by our community on events and programs within the community such as the Mother’s Day Traditional Pow Wow
- Reporting on the learning on what and how we should host events within the community as an organization, not program to the community but with the community.
- Full report to be complete within the next month

Honorarium Policy p.8-9

Main reason is to ensure honorariums paid out meet CRA rules while doing so in a culturally sensitive manner

MOTION TO ACCEPT THE HONORARIUM POLICY AS PRESENTED

John Flipse/Freya Kristensen

CARRIED

Abstained: Annie Danilko

Directors and Officers Insurance 2018-2019

MOTION TO REVIEW DIRECTORS AND OFFICERS INSURANCE POLICY FOR 2018-2019

John Flipse/Gwen Giesbrecht

CARRIED

6. Correspondence Report & Break

7. Partners Reports

VPB – Stuart Mackinnon p.10-12

Coming Up:

Crosstown Resident Association meeting

- Lots of challenges, impressed with turnout and reception
- People have compassion fatigue but are respectful and looking for solutions, not laying blame
- Small contingent of zero tolerance folks
- VPS, VCH, COV and VSB all doing their part but not yet coordinated efforts

Next PB meeting Monday September 17

1st item – China Creek North Park Contract

3 motions on the floor:

- Closing the loop on organic waste
- Ensuring public access to privately owned public spaces
- Recognition of traditional place names

VBP – Peter Odynsky p.13-15

- Summer was very busy
- Pool safety audit
- Closure going smoothly
- Staff In-service scheduled for September 24th – Board members welcome to attend
- Fall Programming ongoing
- Staffing
 - Mawi Bagon – Sport & Fitness Programmer
 - Jenny Yu – Big thank you for all of your hard work as Acting Programmer
 - Mech Tech II – postings have been shortlisted, interviews to come shortly
- Arts & Culture – windscreen in being installed around \$xwqwelwæn ct to extend programming into the Fall/Winter months

VPL – p.16-18

Board Check In

Request that Cynthia follow-up with the VSB and VPL about having a representative attend and participate in monthly Board meetings

8. Administrative Reports

Executive Director – p.17

- Attended Mother's Day Traditional Pow Wow debrief meeting
- Attended a Volunteer Bike trip; was fun and hard!
- RIA planning
- Attended Grandview Woodland Thingery launch
- Met with Brenda Lohrenz, the new Executive Director at Eastside Family Place
- Met with Sandra Singh, General Manager of Arts, Culture and Community Services

Manager of Administration Services p.18-19

- The overall surplus year to date is \$107,372. June 2017, the surplus was \$64,490.
- Fluctuation primarily due to timing changes in which expenses come in.
- City budget – 2018 Society and Park Board salary expenses are over budget with external revenue being lower than budget

Manager of Child Care Services p.20-21

- Bargaining complete
- BCGEU ratified September 11
- Recruitment crisis, OSC, ECE, industry-wide (low wages, split hours)
- ECE wage enhancement- will set \$1.00 wage increase retroactive and once again in 2020

9. Consent Items

Committee Reports

Youth Matters Committee

MOTION THAT THE BRITANNIA BOARD OF MANAGEMENT ACCEPT THE CHANGE THE NAME OF THE COMMITTEE TO; BRITANNIA RECONCILIATION IN ACTION COMMITTEE AND THAT THE COMMITTEE SUBMIT A DRAFT OF CHANGES TO THE COMMITTEE MANDATE, GUIDELINES AND REPORTING PROCEDURES TO THE BOARD DEVELOPMENT COMMITTEE FOR REVIEW AND RECOMMENDATIONS TO THE BOARD MEETING IN OCTOBER.

Annie Danilko/Andrew Philips

CARRIED

SEA Committee

- Update on Ashcroft fundraiser – Anne has designated Daniel to take on the task of getting the funds to Ashcroft and is waiting for his Class 5 license
- Craft sales ongoing to purchase craft supplies for future programming as grant; the First Peoples Cultural Council Aboriginal Arts Development awards program for organizations and collectives (AADA) in partnership with the BC council (supported by ALIVE) was not approved

Pool & Fitness Centre Committee

- Report handed out during meeting
- Park Board introduces a “no music” policy that Britannia will not be following and will continue status quo

Board Development Committee

- Committee policy – can only stay 2 x 1year terms and are looking to change it to 3 x 2year terms
- Do not have staff representative on the Board, how to engage
- Board Planning Day – November 25th , details to follow in October
- Britannia renewal – to establish clear processes on how committees can get involved
- Engagement Policy development – full inclusive engagement policy
- 2019 AGM – to address communication gaps, get more youth involved, engaging partners in the AGM including their needs and agendas
- Changing bylaws to include electronic mail

MOTION TO ACCEPT REPORTS AS PRESENTED

Annie Danilko/Andrew Philips

CARRIED

MOTION TO ADJOURN 8:35PM

Vera Jones/Freya Kristensen

CARRIED

Executive In-Camera 8:35pm