

**Britannia Board Meeting
October 11, 2017**

Board Room – Information Centre

PRESENT: Gwen Giesbrecht, Ingrid Kolsteren, Annie Danilko, Andrew Phillips, Susanne Dahlin, Pamela Dudas, Jaiden Simmons, John Flipse, Scott Clark, Craig Ollenberger, Levi Higgs, Vera Jones, Megan Langley
STAFF: Cynthia Low, Rachel Day, Peter Odynsky, Kathy Whittam
GUESTS: Nicole Brabant
REGRETS: Freya Kristensen

Board meeting called to order by Gwen Giesbrecht at 6:06pm

1. Approval of Agenda

Addition to Agenda 4.e) VanSplash and Templeton Pool, 4.f) Ashcroft Fundraising, and 5.d) Board Development

MOTION TO APPROVE AGENDA AS AMENDED

Pamela Dudas/ John Flipse

CARRIED

2. Approval of Minutes of Sept 13, 2017

Amend item 10 that Board approved appointment of Pamela Dudas and Tom Chang to the Finance committee.

MOTION TO APPROVE MINUTES AS AMENDED

Ingrid Kolsteren/ Annie Danilko

CARRIED

3. Guests & New Staff

Nicole Brabant – Nicole joined the staff team as our Communications Assistant. Her role will mix working in house on the brochure, posters and enhancing internal communications on site, as well as outreach work in the community. She brings a broad depth of experience that will benefit the work of our centre.

4. New Business

a) 2018 Fee Increases

- Peter shared information on the proposed Park Board fee changes for 2018.
- A 2% increase on recreation facility rates and other increases such as room rental rates.
- The list of fee increases will be reviewed by the Pool & Fitness and Rink committees then brought to the next Board meeting for final vote.
- To ensure the winter brochure will accurately reflect the rates for the new year, looking for approval in principle from the Board.

MOTION TO APPROVE IN PRINCIPLE THE PROPOSED PARK BOARD FEE INCREASES FOR 2018.

Annie Danilko/ Susanne Dahlin

CARRIED

b) Foundation Meeting

- The Britannia Foundation Board moving towards a switch of financial institutions to steward the money that is managed by the Foundation.
- Recent changes at HSBC are not providing as much service as before and now looking to VanCity for improvement on these services.
- The Board will receive a letter from the Foundation to this effect and aim to complete the transition by the new year.
- Gwen expressed thanks to the Foundation Board for their work on this over the past 2 years.

c) šx^wq^weləwən ct Carving Centre Program Funding p.8-10

- The attached briefing note reviewed previous decisions regarding program funding for the Carving Centre and updates on the current status of these commitments.

MOTION TO ACCEPT THE BRITANNIA FINANCE COMMITTEE RECOMMENDATION THAT THE BRITANNIA BOARD OF MANAGEMENT APPROVE TO ALLOCATE \$35,000 FROM THE DISCRETIONARY RESERVE TO AN INTERNALLY RESTRICTED RESERVE FOR THE šx^wq^weləwən ct CARVING CENTRE PROGRAMMING FUND FOR 2017. THIS FUND IS TO BE MANAGED BY THE ARTS AND CULTURE COMMITTEE IN ACCORDANCE WITH THE BRITANNIA CARVING PAVILION PROGRAM FUND GUIDELINES.

THE BRITANNIA FINANCE COMMITTEE RECOMMENDS THAT THE BRITANNIA BOARD OF MANAGEMENT APPROVE TO ALLOCATE \$35,000 FROM THE DISCRETIONARY RESERVE TO THE šx^wq^weləwən ct CARVING CENTRE PROGRAMMING FUND IN 2018 AND 2019. AND THAT THE TRACKING OF THESE FUNDS BE ESTABLISHED IN THE ANNUAL BUDGET AS A DISCRETE LINE ITEM.
Scott Clark/ Pamela Dudas **CARRIED**

d) Micro Footie Proposal p.11

- After 25 years of Micro Footie success partnering with Britannia, Jason Kyle wants to renegotiate his agreement to establish a conventional fee for service contract with a 70/30 revenue split, and to establish a legacy for his family.
- The Finance Committee recommend to the Board to explore the sustainability of this proposal taking into consideration financial, customer satisfaction and social implications.
- The management team will provide a report and transition plan to the Finance Committee at the October 25 meeting for review and further direction.

e) VanSplash and Templeton Pool

- Discussion on Vansplash recommendation to close Templeton Pool. Underserved for pools in our city and we need more.
- Templeton is on VSB property though run by the Park Board and has a high cost/swim ratio.
- Britannia will not to have a destination pool, but a community pool like Killarney.
- Britannia be on the record on Vansplash recommendations so that the Britannia Renewal process is not to blame if the decision is to close Templeton. Peter will take community concerns to Pool & Fitness committee for a response.

f) Ashcroft Fundraising

- The Seniors, Elders and Advocates (SEA) Committee are aiming to raise \$10,000 through craft sales and a silent auction to raise funds for the Ashcroft Band which suffered a lot of damage due to wildfires.
- They would like Britannia to match some of these funds to maximize the amount of the donation.

MOTION TO MATCH FUNDING UP TO \$6000 for SEA FUNDRAISING FOR ASHCROFT WITH MONEY FROM DISCRETIONARY BOARD PROJECT-NON-GAMING.

Scott Clark/ Annie Danilko

CARRIED (1 opposed)**5. Old Business**

a) Planning Day

- A staff survey is circulating to help shape priorities for Board Planning Day on Sun Nov 19. Renewal and Reconciliation are important, as well as sustainable initiatives.
- Board members are asked to think about the priority areas and provide feedback in a survey that will be circulated shortly.

b) Britannia Renewal

- Consultations regarding the programming layout is complete, with needs identified and ideas on what it should look like.
- Asked all the program groups what space they need, now bringing all the asks together to determine what space can be shared.
- These will then be compared with City priorities for the area. Costs and budgets to be determined.
- A vision document in draft form has been prepared which is confidential at this point.
- **ACTION:** Cynthia to share the draft vision document with the Board.
- Late November/early December Britannia Renewal team to share with the community what it will look like on the ground, with a public open house to present options, and further community feedback to follow.
- Preferred option will be selected late January/ early February.
- The Housing event held on Sept 21 proved that this topic is still a heated issue for the community.
- It is still not certain that housing will happen on site, though many felt the forum was facilitated as though it is happening.

c) Pool & Rink Operations

- After the month long maintenance closure the pool facility reopened and all looks good. New lights were installed, the pool was caulked, and more.
- The new heater in the women's sauna may be a potential hazard that will be looked into.
- Cynthia expressed appreciation to Peter, Jason and the maintenance team for all the work that was done.

d) Board Vacancy

- The Board now has a vacancy that needs to be filled. At the Annual General Meeting in May everyone was acclaimed so there are no other candidates to approach.

- Suggested processes for filling the vacant position are included in the Board Development report on p. 54.

6. Partners Reports

VPB – Peter Odynsky, p.12-14

- The pool closure provided a learning curve working with the new REFM maintenance team and everything went well.
- Orange Shirt Day and Reconciliation in Action events were well attended.
- Fall registration ongoing. Now working on winter brochure.
- Demands for programming are exceeding the space available.
- Youth Extravaganza was successful with about 250 youth participating.

VPL – Megan Langley p15-18

- A few staff changes recently for the branch to deal with.
- The new Branch Head Librarian has started. Pauline Preston came from Hastings branch.
- Anil Singh is on medical leave now and Amy Zeng is acting in the role until it is filled.
- Bob moved up into a supervisor role at Central branch.

VSB – No report

7. Board Check In – no comments

8. Administrative Reports

Executive Director p.19

- Staff in-service in September
- Ongoing work with Britannia Renewal
- Partnering with Vancouver Police Department and Vancouver School Board on a project with youth in ʘxʘqʘeləwən ct Carving Centre. VPD paying for artist and moving the pole for carving.

Manager of Administration – no report

Manager of Child Care Services p.20

- A facilitator for the upcoming Nov 10 Pro D Day with a focus on reminding adults about the joy of play
- Attended \$10 a Day Child Care briefing. Focus on capping/lowering parent fees, with more direct funding to centres. Not a lot on the mandate for OSC.

9. Committee Reports & Consent Agenda

Finance Committee p.25-53

- Of note in financial reports is \$40,000 deficit.
- Concerns regarding staffing levels in the Recreation area

Planning & Development p.56

MOTION TO APPROVE NOMINATION OF ANNE DER AND ALISSA REED TO THE COMMITTEE

Levi Higgs/ Annie Danilko

CARRIED

Arts & Culture Committee p.55

- Christmas Craft Fair coming up November 17-19. Jurying for new crafters happening next week.

Youth Matter Committee – p.59

- Pledge signing by the Mayor will happen in Council
- Support for the model of building villages of services, neighbourhood by neighbourhood
- Cynthia expressed appreciation to Megan for her work behind the scenes helping to get officials here for the pledge signing at the RIA event

MOTION TO RECEIVE ALL REPORTS AS PRESENTED

Andrew Phillips/ Susanne Dahlin

CARRIED

MOTION TO ADJOURN AT 8:52 pm

Vera Jones/ John Flipse

CARRIED