

**Britannia Board Meeting
December 13, 2017**

Board Room – Information Centre

PRESENT: Gwen Giesbrecht, Ingrid Kolsteren, Annie Danilko, Susanne Dahlin, Pamela Dudas, Jaiden Simmons, John Flipse, Andrew Phillips, Levi Higgs, Vera Jones, Craig Ollenberger, Freya Kristensen
STAFF: Cynthia Low, Jeremy Shier, Peter Odynsky, Kathy Whittam
REGRETS: Rachel Day, Scott Clark, Andrew Schofield, Megan Langley, Stuart MacKinnon

Board meeting called to order by Ingrid Koslteren at 6:02pm

1. Approval of Agenda

Additions to Agenda;
3. d) Metro Vancouver Alliance
10. In camera

MOTION TO APPROVE AGENDA AS AMENDED

Pamela Dudas/Craig Ollenberger

CARRIED

2. Approval of Minutes of November 8, 2017

MOTION TO APPROVE MINUTES

Pamela Dudas/Andrew Phillips

CARRIED

3. Old Business

a) 2018 Budget

- p.5 Discretionary is where the Board decides how to spend the budget.
- Removed various equipment lines as these costs are covered by City budget and are not necessary in Discretionary budget.
- p.6 the actual gaming Funds will be determined in March when we find out what grants were approved.
- p.7 Recreation budget has higher expected revenues as well as higher expected expenses.
- Increase in LAP is due to increase in what we pay out to instructors.
- The Thingery is within the Other Revenue line. Revenue neutral budget item.
- p.9 Money from the City to cover Warming Centre is helping to cover maintenance costs for the Hall.
- p.10 Kickstand surplus based on hiring staff to help with transition away from Britannia when they eventually need a new space.
- Gwen expresses thanks to staff and Finance committee for their hard work on the final budget.

MOTION TO APPROVE THE 2018 BUDGET

Pamela Dudas/ Freya Kristensen

CARRIED

b) 2018 Priorities

Draft briefing note presented with 6 categories

- Reviewing master agreements will be work for the Board
- Financial deficit for 2017 as we offer more subsidy for LAP and free programs
- Jeremy taking action on business review tasks. Quarterly reports to the Finance committee
- Cynthia is the key staff contact for all action items and will deliver quarterly reports on progress

MOTION TO APPROVE THE 2018 PRIORITIES AS PRESENTED

John Flipse/ Craig Ollenberger

Revisions provided by the Board.

MOTION TO APPROVE THE 2018 PRIORITIES AS AMMENDED

Susanne Dahlin/ Levi Higgs

CARRIED

c) Britannia Renewal

Open house to present design options will be in February. The consultants are still working through feedback with the various city partners.

d) Metro Vancouver Alliance

- Andrew attended the recent meeting of the Alliance and Britannia was welcomed as a new member.
- Concerns over Britannia ability to make time commitments. Does the delegate have to be a Board member or can it be another Britannia volunteer?
- Board needs to decide how much Britannia will contribute in membership dues.

ACTION – Andrew will take Board member questions for engagement, fee and MVA budget, to his next meeting with MVA contact. He will report back to the Board at January meeting so decisions can be made.

4. Partners Reports**VPB – Peter, p. 7-10**

- Small to-do list for the rink after Work Safe and Technical Safety Board Audit inspection.
- Lori Moretto has retired after more than 30 years at Britannia. Her personal message to the Britannia Board is on p.9
- Gwen expressed immense gratitude on behalf of the Board to Lori for all of her hard work and devotion to the community in her years of service here.

VPL – p. 11-13**VSB – n/a**

Gwen, Ingrid and John met with our new VSB Trustee Liaison, Carrie Bercic recently to bring her up to date. Due to schedule conflicts with VSB Committee meeting, she is unable to attend Britannia Board meetings, but will be kept informed through email and other meetings. She will arrange for another visit during the day for a site tour.

5. Correspondence Report – n/a

6. Board Check In – no comments

7. Administrative Reports

Executive Director – p.14

- Will work with the Thingery to include LAP discount to membership and fees
- Will be away from Dec 15-Jan 8

Manager of Administration – p.15-16

Manager of Child Care Services – p.17

- Working on gaming grants
- All budgets approved
- Addressing repairs and licensing matters have been occupying managers time

MOTION TO RECEIVE THE REPORTS AS PRESENTED.

John Flipse/ Annie Danilko

CARRIED

8. Committee Reports

- a) Executive Committee – p.18-19
- b) Finance Committee – p.20-45
- c) Board Development - proposing ways to cut down on meeting length.
 - Read the reports ahead of the meeting and come prepared with questions or clarifications ready.
 - Committees and partners are responsible for getting their content into the Board package in time so everyone can review updates before the meeting.
 - Discussion at planning day on lack of shared knowledge on history of partnerships.
 - Plan for a workshop with a facilitator to focus on looking at models for decision making and methods for reaching consensus on contentious issues
 - Date for workshop will be **January 17th from 6-9pm**

ACTIONS - Prior to January 17th workshop Cynthia will send out information to prepare for productive use of time at workshop
- Board members will RSVP to Kathy who will keep track of who's available

d) Arts & Culture - p.46-48

e) Planning & Development Committee

- Field trip to Creekway Park at Hastings Park to see how wild greenspace can be achieved
- Field trips will be open to all

f) Volunteer Committee – p.50

g) Youth Matter Committee – p.51-52

MINUTES – BOARD



- h) SEA Committee – p.53
- i) Board Task List – p. 54
 - Attendance numbers for community events in Spring & Summer were close to 24,000

MOTION TO RECEIVE ALL REPORTS AS PRESENTED

Levi Higgs/John Flipse

CARRIED

MOTION TO ADJOURN AT 8:23pm

John Flipse/Freya Kristensen

CARRIED

In camera