Britannia

#### **Britannia Board Meeting**

#### February 12, 2014

#### **Board Room – Information Centre**

- PRESENT: Gwen Giesbrecht, Chairperson; Eva Sharell, Ray Gallagher, Kathy Whittam, Ingrid Kolsteren, Ed Stringer, Cleo Tracey, Susanne Dahlin, Oliver Conway, Peter Odynsky, Morna McLeod, John Flipse
- STAFF: Cynthia Low, Natalie Bailey, Beth Davies, Vancouver Public Library; Brenda Coombs (recording); Sabine Tanasiuk, Mike Evans, Tom Higashio, Ian Marcuse,

REGRETS: Margaret Vis, Brendan Boylan, Stefan Grahovac,

#### Call to order 6:03

#### 1. Agenda

MOTION: TO APPROVE THE AGENDA FOR THE BOARD MEETING OF FEBRUARY 12, 2014 WITH ADDITIONS.

Oliver Conway/Eva Sharell

CARRIED

Additions:

Item 3B Family Day <u>Under Committee Reports</u> H. Arts and Culture Committee I. Program Committee

#### 2. Minutes of January 2014

MOTION: TO APPROVE THE MINUTES OF JANUARY 8, 2014 WITH THE ADDITION OF INFORMATION ON GARY TENNANT PREVIOUS PROGRAMS ON CHILD AND YOUTH CARE IN VANCOUVER.

Ingrid Kolsteren/Ray Gallagher

#### CARRIED

Page 2 Gary Tenant – information on Gary Tennant that he was an instructor of the Child and Youth Program at Douglas College, Gary worked in cooperation with Strathcona and Ray Cam on Youth Programming for Vancouver. He further has done research in child and youth care in the community centres.

"Child and Youth Care in the Community Centre Dave Martin and Gary Tennant have provided research in this area. "Core elements of community based Child and Youth Care include building partnerships with parents, schools, service providers and youth while helping to resolve individual problems and helping to build

capacity. CYCs work to create a safe, supportive and nurturing environment where young people have a sense of connectedness and have opportunities to develop their skills and form positive relationships peers, caring adults and community. In this paper, we describe the role of Child and Youth Care in the community centre. "

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#### 3. New Business

a) **Trojan Horse Boxing Club** - The Trojan Horse Boxing Club is registered under Boxing B.C. and has operated in East Vancouver since 1980. We have floated the idea of a partnership with the programming group and they are interested in looking at this program.

They provide youth orientated active training through boxing to build character and confidence in the individual, increase a sense of community and support the pursuit of excellence in conditioning and physical fitness. They have operated since 1980.

This program operates under the Boxing BC charter which governs amateur boxing in BC; this covers qualification of coaches, minimum age for participation, requirements for certified coaches and conditions under which clubs operate their programs.

Proposal:

The Trojan Horse Boxing Club would like to establish their club here at Britannia by repurposing the existing racquetball court as a boxing training facility. They will provide supplies, equipment and certified trainers for monthly and weekly programs that are open to the public.

Multi age boxing programs such as the boxing club, boxing workouts and boxercise will be developed collaboratively with Britannia programs based on a revenue sharing agreement. We will ensure that this goes through a Risk Management Process.

#### MOTION: THAT THE BOARD SUPPORTS HAVING THE STAFF AND PROGRAM COMMITTEE EXPLORE A PARTNERSHIP WITH TROJAN HORSE BOXING CLUB AND REPORT BACK TO THE BOARD. Morna McLeod/Oliver Conway CARRIED Eva Sharell – opposed

**b)** Family Day - Discussion on having more activities for Family Day at Britannia. A Board member said the issue was raised previously and was surprised that we were not offering more activities at Britannia this Family Day. Trout Lake had a large turnout for the day and was offering Free Skating. We should be offering activities at the pool, rink, as well as other activities on site.

We need to explore the costs of opening on stat holidays. The Board expressed strongly they want activities on statutory holidays and they requested information as to costs and details so we can explore providing more programming and facilities opening on statutory holidays.

Cynthia stated she will work with Peter Odynsky and the recreation team and explore the costs of opening on stat holidays and report back. We presently have open pool and fitness centre hours. The Board can make a decision on opening for the rest of the stats for 2014 at that time.

MOTION: THAT WE ASK OUR PROGRAMMING STAFF TO PRESENT A PLAN THAT LOOKS AT OPENING THE RINK, AND OTHER PROGRAM OFFERINGS ON STATUTORY HOLIDAYS.

Oliver Conway/Ray Gallagher John Flipse opposed

CARRIED

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#### 4. Old Business

**a) Community Food Market** - A report was circulated with the Board package. Ian Marcuse, Food Coordinator, attended the meeting to speak on the topic.

A new Community Food Market is currently being proposed for Grandview Park to open early spring. The City of Vancouver tentatively has approved the project pending final agreement from Britannia Community Centre as host partner. This partnership would also include the Grandview Woodland Food Connection (GWFC).

Maximum of 10 vendors. This size limitation will minimize neighbourhood impacts. No food trucks or generators. Vendors will be encouraged to park in the Britannia lot. The market would be open 12:00-4:00 or 1:00-5:00 pm in the paved area in the park.

A Community Food Market's goal is to bring affordable, nutritious foods to low income community residents.

One of the 10 market booths will be a market run (non-profit) booth called "Eat It Forward". The Eat It Forward booth will sell fresh, local (when available), certified organic fresh fruits and vegetables. The general public can purchase these foods at just below a regular retail price, but for every dollar sold of these foods a percentage will be given away in a discount program for low income community members.

The organizers met with the BIA back in October and to date the BIA has not responded with any concerns. The GWFC has also met with local food retailers – Eternal Abundance, East End Food Coop, Sweet Cherubim, Drive Organics and Santa Barbara and all are in support. The market organizers have recently notified all households (homes and apartments) directly adjacent the park for feedback. The stores in the area are in support and feel it would be a negligible impact. Residences were canvassed in the area, only one comment and it was positive. John did not get a copy of the survey.

#### Britannia's Commitment

As per the City of Vancouver's requirement, the market partner will act with a community group as official host site. The market would also need insurance. Other than this there is no request for further resources. The GWFC would partner helping to identify low income residents for market membership. This market could potentially replace the Britannia Bulk Food Buy program run by the GWFC.

Discussion on our community gardeners perhaps being approached for support.

MOTION: THAT THE BOARD SUPPORTS, IN PRINCIPLE, THE PROJECT AS A HOST FOR THE COMMUNITY FOOD MARKET.

Ray Gallagher/Morna McLeod

CARRIED

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**b) Community Youth Development** – Cynthia Low introduced Tom Higashio our Youth Programmer.

Tom presented highlights from the youth program:

- This Saturday is our free Youth Conference YOUnique; the conference is on antibullying and building confidence. Last year we had 100 youth participate, we invite the Board to come out, view and participate with the youth.
- Our youth have started a book club with the Library.
- Youth Committee has been doing a lot of events. Leadership and Play it Fair. Britannia is recognized as one of the leaders across Canada, Game Ready Olympians have come out and supplied training for kids in our community, fitness through fun, everyone accomplishing something together, working with City on eliminating graffiti.
- We have former and current professional players running fitness programs for youth
- Arts and Community Murals we work with artists, partner with City of Vancouver and Grandview Woodland Community Policing Centre.
- Preteen activities with an emphasis on engaging preteens and their families and prevention.
- Games afternoon in the fall-we offered 2 days a week of afterschool games, looking to support positive activity and "reclaim" the space.
- Kids up front we offer families opportunities they may not normally get to participate in.
- Capacity building activities include looking at preteen and family issues, programming and opportunities and providing feedback, How to Talk to your Kids about Sex; preteen bullying, self-image and leadership coming up.
- Roving leader focus on preteen age youth and getting them connected to services in the community. This is about prevention and engagement.
- We are about educating, and teaching youth to take ownership of the area around us.
- We have an actively involved preteen parent group.
- Off the Grill, a lot of pros, great way to feed the youth, UNYA Outreach and Doctor on site
  - o Summer honorariums for youth volunteering
  - Reconnect youth back to Teen Centre
  - Cons limited number of youth getting engaged
  - In the summer it enabled young adults to hang out more with youth.
  - Occupies a large amount of the Teen Centre.
  - Creates an expectation
  - Expectation of honorariums from youth to help in any way sometimes feels like a one man show. Program needs more structure, youth staff wants to be included, kitchen space will continue to be an issue.
- Gen7
  - o Great concept.
  - Program is too board and needs to focus on specific things.

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- o Britannia already accomplishes much that Gen7 is trying to accomplish
- Providing the mentorship is great
- Needs to be evaluated and funding considered for use of already existing services
- Cultural Programming includes traditional games workshop on site.
- Trying to tie in Aboriginal and Latin American youth. Family Camp was really successful. We take pride in our partnerships; we want our youth to be able to provide our youth an opportunity to get in. Unya drug and alcohol counsellor, eastside drop in for queer youth,
- We have just started a project with Greener City project. A lot more of the outreach workers.
- Youth Unlimited is bringing out their band.
- Separation between the older and younger.
- Internships from Langara Recreation student, Douglas College and the Step to Work program.
- At risk community development, we attend on a regular basis the Broadway and Commercial meetings. We are developing positive action plans, issues of health, food at home, youth missing – not going home.
- We provide opportunity for youth hiking and providing them clothes, places to go safe house or shelter, we have developed really good relations with youth, they feel comfortable coming for assistance. Drug and alcohol related incidents. Staff training and working with Gary Tenant. He has been fantastic with the support he has been giving us. The staff felt it was very important for the Board to know what we do. We just do it, we don't think about it.

Cynthia stated our staff are programmers, a lot of work they do carry a lot of responsibility. There are a lot of components for our staff to deal with.

Britannia is a very busy hub. We have integration with Case Managers, Counsellors and a nurse. We deal on a regular basis work with Social Workers.

Last year's issues, did we have the ability to deal, should we be dealing with those problems. Should we repurpose to have a youth development worker. The Board is wrestling with this, or should we be going to the city and ask for more staff.

There are 15 or 16 youth workers in the city. Britannia does not have a youth worker but we have a programmer I and II. I think that we do comparable if not more with what is happening out there.

How do we balance both the youth here, the youth in need.

A lot of our programs are different. At the Board level, the youth programs have maintained and added to what we do. We can add more, take away, we can't just focus on 20 at risk at the cost of the greater community. Tom stated that in his portfolio he looks after daycamps, as well as fee for service.

Would the addition of a community youth worker on site help to mitigate the 20 at risk. What is the purpose and what is their role?

Any increased staffing is going to assist in the provision of programs and helping with youth issues. More staff and more space will always help.

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We consider our programs on the basis of attendance, the staff and the community in order to evaluate the programs.

Tom was thanked for this time and the Board stated it was a great presentation.

#### c) Board Retreat

It was a very good day, and we have some actions. The draft report will go to the Board Development tomorrow and thanks to Kathy, Eva, Ingrid, Cynthia, Brenda, Meseret and Susanne, Geoff, Beth Davies and Mary Claire Zak from the City for their work. Gwen thanked everyone.

- d) Administrative Services Agreement the Child Care Administrative Agreement is very close; there are some clarifications being provided but it is very close to completion.
- e) Britannia Carving Agreement We do have secured funding of \$185,000 from the Federal Government and City. There are terms tied to those funds; we can only start using the City funds if we have secured the entire funding. Report on page 13 of the Board package. We would like to see completion in June 2014. We are requesting to secure a loan from the Foundation. We could consider securing a line of credit. If it is not used then we do not pay interest. Discussion on the reserves and securing funds based on the reserves.

#### DISCUSSION AND CONSIDERATIONS

That the board recommend to the Britannia Foundation that they secure a \$250,000 line of credit to facilitate the Britannia carving pavilion project.

That any expense against this loan must be passed unanimously by the Foundation membership, which is the Britannia Board of Management.

That the Board recommends that the Executive Director secure an additional \$100,000 to the current line of credit

That this go to the Finance Committee to draw up a recommendation and present to the Board in March 2014.

#### f) One Card Update

One Card - \$3,000 in subsidies to date, not enough to influence the revenue sharing. As the year goes on there will be more feedback.

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#### 5. Partners Reports -

a) **Park Board** - written report circulated to the Board with the Board package. Some Highlights listed:

The Rec Guide: is coming along well – working on continuity on language and format is first step to working together as team:

Working together we have combined efforts so far on

- Sochi --- Feb 7-23 --
- Volunteer Appreciation Week Summer Salmon BBQ, Crazy Bowling, Mix n' Mingle Skate. Hopefully get back to one big dinner party.
- ARAMARK March 19. Spring Break
- World Cup - food bank soccer (June 27)
- BC Aboriginal Summer Games? –
- Vintage Bike Swap April 26 –.
- Stone Soup May 10
- Bash the Trash? Oct 5/6 2014.
- Sun Run
- The Color Run Vancouver?
- Programmers Retreat (March 15<sup>th</sup>?) or (May 10<sup>th</sup>?)

#### Arts and Culture

- New program Arduino Microcontroller workshops a big hit.
- EastFEAST: The Artist's Call has gone out with the deadline of March 28 for applications.
- Stone Soup being planned.

#### Pool and FC:

- New winter program: Introduction to White water Kayaking (partnership with Vancouver Kayak Club) is full with 10 participants on Saturday evenings.
- Staff In-Service on January 3 was led entirely by SIA's Wally and Jenny and it went very well based on feedback from staff.
- Pool staff has taken over the 5:30pm hosing (without chemicals) as they do other hosing throughout the day as well.
- Children's swim lesson registration is good/ Swim Club registration has increased.

#### **Customer Comment :**

\*Citizen called in to express the excellent customer service that he received at the front counter at Britannia Pool. Tuesday January 28th Mr. Charles was at the pool around 8:45pm to register his children for classes. The person at the front desk went above and beyond good customer service. She was very accommodating, and stayed late after the pool had closed to give the citizen his LAC Card.

#### Seniors - New Year Party was Monday January 6th

#### Vietnamese Women's Group and Card Players

- REACH/Britannia partnership meets once per month in the 55+Centre
- Celebration with traditional food, singing and dancing well attended, colourful and fun (mixing of cultures and traditions)

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#### Britannia Lunch Programs \*New

• Britannia Secondary Culinary Arts Program will be preparing the lunches at the Lions Den and Britannia Seniors Centre

#### Chinese New Year Celebration – January 28th

• Event to encourage Adanac Tower Chinese speaking seniors join in Lions Den activities

#### Friendship Potluck – Thursday January 30th

• Urban Aboriginal Elders & Britannia Seniors

### **Urban Aboriginal Elders Workshop & Luncheon** 1<sup>st</sup> gathering of the Elders ARTS group to Britannia

- Introductions, discussions on project possibilities, discussion on groups desires, Arts & Health Questionnaires.
- Lunch was successful on many levels (thanks to Britannia High school for catering)
  - o interaction with Britannia staff and patrons
  - o informative
  - practical (forms filled for LAC and welcome from Library)
  - o planning of next date and questionnaires on "Art focus"
  - o Elders will attend the next Seniors Potluck at Britannia

#### Teen Centre Highlights

- The Chill snowboarding program started this month,
- The YOUnique Youth Conference is approaching on February 15<sup>th</sup>. It will be held in the Britannia high school from 9am – 5pm. Ariel from the VPL, Priscilla our A&D counsellor from UNYA, Manuel, and Tom have partnered to work on a program/project to work on a Cross culture board that represents the Aboriginal culture as well as the Latin American indigenous culture.

#### Latin American Youth Program

- Youth soccer is picking up numbers again.
- Every last Saturday of the month we have now implemented a sports program for the youth. A new Spanish club will be commencing this February at John Oliver.

#### **Children's Sport and Fitness**

- BC Gymnaestrada working hard on this event May 17-18 at Britannia. Close to 400 athletes have registered to date for this largest recreational gymnastics province-wide event. (If any Board members would like a sponsorship package please ask Lori.)
- Parents met with Program Committee briefly to talk about Gymnastics program, issues, and needs. More meetings to follow.
- Micro Footie: Over 1000 children registered, expecting more registration.

#### **Food Security**

• Held our first Community Potluck after a 2 year hiatus, largely in response to hearing from the community a desire for more social and food sharing programs. 20 people attended,

very successful. Planning is now underway for our annual school food garden film fundraiser to be held in CFEC upstairs on March 30th.

• GWFC continues to work with the school gardening programs and starting to gear up for spring planting. Building a new indoor grow system for the grade 3 class and will get them a plot in the Streetfront Garden.

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Community Food Market proposal and community consultation

#### Volunteer Program Report

- Continuing to build Volunteer pool; help our community members build on their skills and get involved in their community. Have interviewed 28 potential volunteers this month
- Although most of our potential volunteers have come to us, looking for opportunities, we are also starting to reach out to the community.
- This month, presented to a class of newcomers to Canada, at Vancouver Community College.
- Kickstand program, which is a volunteer driven endeavour, hosting a fundraiser at Astorino's on Saturday, February 15<sup>th</sup>.

Adults Health and Fitness – all programs doing well, new programs were just not being responded to, with the exception of family programs. Reservations about the helicopter considering landing on the field.

**International Volunteer Day** with Aramark – briefing note circulated with Board package. March 19 over 120 Aramark employees will be at Britannia from 9:00-5:00 to help with a number of projects. We are working with our partners to identify the projects. Some suggestions included: adding more garden boxes to the area off the parking lot. New bark mulch in the North West Corner of the site.

Replacing planter boxes, making and painting colourful cut outs for the site.

#### Food Bank Special Event Fundraiser

The Greater Vancouver Food Bank has requested use of the oval field on Friday, June 27 for a charity soccer mini-game between Vancouver Food Bank Society and Vancouver Firefighters. We need Board support to host this event. They hope to raise 100,000 pounds of food, as well as cash donations. Discussion on a helicopter landing on our field at half time. The Board said all issues would have to be addressed. Food Bank will provide an event agenda and plan for the day including addressing all clean up and how they would mitigate any damage to the turf. The Board does not believe a helicopter could land on this field and that needs to be addressed.

MOTION: TO SUPPORT THE FOOD BANK SPECIAL EVENT FUNDRAISER. John Flipse/Ray Gallagher CARRIED

**b)** Vancouver Public Library – written report circulated with the Board package. Highlights:

- As a result of high attendance turnouts at the Family Storytime, Nathalie Patel added one more Family Storytime (just for daycares) in addition to the Babytime and the Family Storytime (for families)..
- Britannia added two more public internet stations

• "Blind Date with a Book", a teen program was introduced by the VPL teen librarian Ariel Caldwell at the branch is going well. It consists of 41 books wrapped in plain paper, displayed in the Teen area, and are meant to be checked out, book title unseen!

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- The branch opened its space to an 8-week evening program for Aboriginal girls (13-24 years) called POW (The Power of Women Storytelling). Organized by Priscilla Bartleman of UNYA with the active participation of the Teen Librarian Ariel Caldwell, the workshop happens when the branch is closed on Thursday evenings. The workshop finishes on Feb 28.
- We are proud to announce that the winner of the Family Literacy Day Bingo at the branch is a Kindergarten student from the Britannia Elementary School!
- The Library Management Committee had its first meeting for the New Year on January 20<sup>th</sup>.
- E-readers (Sony PRS-T3) are now available for lending at all branches of the Vancouver Public Library! With the increased interest in E-Books, VPL hopes to break down technology barriers by lending the e-readers and providing workshops and coaching. This new service started in mid-January.
- Britannia's 93-year-old Mr. Chan, an amateur photographer, presented the branch with a gift of a framed photograph of the library interior which he took himself. Mr. Chan's gift now hangs above the library bulletin board near the glass doors.

b) Community Education – written report circulated with the Board package.

- ACE Association of Community Educators Retreat February 27/28. Called "Inspired Coordinators" the Retreat will bring together Coordinators from all over B.C. The ACE AGM is being organized and Mike is on the planning committee. The Retreat is held every second year and restricted to Coordinators and a conference is held in the off year that is open to everyone. Regular ACE meetings are held at Britannia every 6 weeks.
- The winter term for after school programs has started with a minimum of three programs being offered at each of our feeder elementary schools. After school swimming for Britannia grades 5 to 7 has proven to be very popular!
- The Community School Teams annual report was presented at a meeting for the Vancouver School Board Trustees. This 2012/2013 report will be reviewed by the Ministry of Education as it makes up the Community Links annual grant to Community Schools in the province. The share for Vancouver and for the other school districts is a fixed amount. There is a concern that this amount will be decreased or that Vancouver may choose to reorganize the School Teams
- Patty Holmes, our Community Schools Team teacher, has been active in determining the reading level of every grade 8 student as well as grade 7 teachers in the HUB. The Britannia Community Education and Early Learning Committee monthly meeting was on January 20<sup>th</sup>. Discussion items included Open Doors to Learning, Winter programming, schools as wellness centres and Spring Break/District Closure planning.
- The Britannia HUB of Schools term meeting was held on January 23<sup>rd</sup> before school. Administrators from the HUB schools,
- Urban Native Youth and the Vancouver Girls Basketball Association will run programs at Britannia during Spring Break and District Closure. KidSafe will operate at Grandview and Macdonald

Elementary Schools for students from Seymour and Britannia in addition to their own students. Also, Strathcona will operate their Safe Place program. The VSB helps to sponsor these programs.

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#### 6. Committee Report

**a) Executive Committee** – draft minutes of the meeting held January 22 were circulated in the Board package.

**b)** Finance Committee – draft minutes of the meeting held January 22 circulated in the Board package.

**c) Board Development** – retreat discussed previously. Thanks to Brenda, Hai, Cynthia and Board Development for their assistance.

d) Planning and Development - no report this evening.

e) Youth Committee – Some of the activities were highlighted earlier in Tom's report to the Board. They are starting a book club. We are also planning on Earth Day in April, we are hoping to partner with Environment Club – April 22. Windermere would love to work with Britannia Eva will pass on Cleo's email.

What is the Youth Committee response to the issue raised this evening? Cleo stated that at risk youth are not something the committee specializes in. The Committee have been working on planning events that will help form a connection between school and community.

**f)** Seniors Committee – Ray noted that page 16 of the Board package goes over everything we have done in the last while. It was noted that the bench outside the seniors centre sometimes has pot smokers and that staff are asking them to leave the area. The Seniors Committee is doing well.

g) Library Management - tabled to next meeting.

**h)** Child Care – minutes of February 3 were circulated. They had very good discussion on fundraising. Sabine is going to send out a business plan to the Board. They discussed financial reporting and how they wish to proceed in this area. Administrative Services agreement, they worked on the process and discussed HR and liability issues, budget review and they agreed that Cynthia would take the agreement to the Britannia Board and let them know it is almost completed. Grants and the process for applying was discussed.

i) Arts and Culture Minutes – February 6 minutes were circulated at the meeting. East Feast information circulated, event is June 1st 2:00-4:00 pm. Also the Art Gallery Report was circulated.

Haruko needs a letter of support for Art is Land Network – Cynthia stated she will do the letter.

Vintage Bike Swap will be Sunday, April 27 Vancouver Draw Down Flash mob Sketchers will be June 15.

## MINUTES - BOARD Britannia

**j) Program Committee Report** – Peter apologized the minutes were not in Board package. The Committee reviewed the Open House – it was felt that it went well; the Committee recommended that Britannia do an annual Open House. They discussed the committee structure and agreed to target recruitment of new members. Gymnastics working group talked about the community need and agreed to create preliminary gymnastics working group. Discussed the need for a youth community outreach worker and recommended that the Board use all sources available to address youth issues, including addition of youth community worker and site safety evaluation. They discussed budget and had some questions, Peter to get back to them on items. The Gallery would like to fundraise through donations and grants and they were recommended to do a proposal to bring to next Program Committee meeting.

#### **Administrative Reports**

a) Executive Director – written report circulated in Board package. Cynthia stated she is working with City around cost sharing and adjustment to custodial services. CAPC funding has been approved until 2017. She reminded that at the beginning the Board paid \$11,000 in to the bridge funding; we receive about \$200,000 per year for this program. The program provides supports to caregivers and children under 6 for the downtown eastside.

b) Manager of Administration – written report circulated with Board package. The first paragraph was accidentally copied from the last report, so please ignore. Revenue 0.8 greater and expenses 1.5 percent higher overall. She stated that Yao has been providing us some help - we will get him to provide an overview for programs. Our volunteer coordinator is presently in a Temporary Full Time position and is giving up that position and moving into a temporary job share as a programmer. He will still be doing some hours as the volunteer coordinator until the leave is over in May. Pool vacancies are posted together with other pools. We are waiting for a response on the Seniors Regular Part Time positions being combined into one Regular Full Time position; new job classification has been created. Clerical reclass on Cynthia's desk. TFT Programmer I in the Youth Centre is not filled and we are still dealing with this. Facilities have reduced our custodial levels. VSB has replaced that service with one full time person. To maintain washrooms and gym floors. We did not have site management meeting this month. One of the activities is site storage and discussing where we need to go in relation to storage. Jim Caulfield will be meeting with Programmers re areas that are messy and for storage discussion. We did not strike an audit committee last year and we need to do that this year. The function is to see that we comply with what to do during the audit.

**c)** Child Care - What about the Child Care Manager –written report circulated with Board package. We have not redrafted the job description on the CCM. Main work at this time is with the child care boards, we are building binders for the boards. Working very closely with summer camp Coordinator. HR is a focus, peer to peer workshop. Doing grant writing. Consultation tomorrow on inner city link strategy. Grandview Terrace – class 4 licences by the end of next month. Layoffs and resignations and filling of positions are taking time.

MOTION: TO RECEIVE THE REPORTS. Morna McLeod/Ray Gallagher

CARRIED

#### **Appreciation:**

Oliver likes the minutes, time improvement noticed tonight.

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#### Announcement:

Community wide garage sale, seniors and community determine details tomorrow.

Doug Soo memorial Feb. 22 in Gym D

Canucks Neighbourhood Feast Sunday Feb. 16 on the ice at Rogers arena, some tickets handed out.

MOTION: TO ADJOURN 9:33 pm. Ray Gallagher/Ed Stringer

CARRIED